

DESIGN REVIEW BOARD  
Jack Moore, Chair  
Ross Wells, Vice Chair  
Suzanne Alaksa  
Kirk Shelby  
Jason Laub

Civic Center  
1950 Parkside Drive  
Concord, CA 94519  
www.cityofconcord.org



## Regular Meeting of the City of Concord Design Review Board

Thursday,  
May 27, 2021

5:30 p.m.

Various  
Telephone/Electronic  
Locations (See below)

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### **CORONAVIRUS DISEASE (COVID-19) ADVISORY WARNING**

*STAY SAFE, STAY HEALTHY, STAY HOME*

The Contra Costa County Health Department has ordered individuals in Contra Costa County to “shelter in place”. The California Department of Public Health issued its “Mass Gatherings Guidance on Novel Coronavirus or COVID-19” followed by a recommendation that certain gatherings in California be postponed or canceled. The Governor of the State of California issued Executive Order N-25-20 which, among other things, orders that all California residents are to “. . . heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19” and pursuant to Executive Order N-33-20 has ordered all individuals in California to stay home or at their place of residence with very limited exceptions. That means residents must obey State, County, and City of Concord rules and guidelines.

**City of Concord Rules:** The City of Concord has declared a local state of emergency due to COVID-19 and is closed to the public. This Concord Design Review Board meeting is an essential event, therefore it has not been cancelled. However, City of Concord officials and staff will conduct this meeting telephonically or otherwise electronically. The City will **not** make available any physical location from which members of the public may observe the meeting and offer public comment. Instead, members of the public may observe and address the meeting remotely. Below is information on how to do that.

## How to Watch the Meeting:

Join Zoom Meeting

<https://cityofconcord.zoom.us/j/94351414209?pwd=K1VLV3VrY0JTbzZ3TXFaUFB0UDZNdz09>

**Meeting ID: 943 5141 4209**

**Passcode: 186566**

One tap mobile

+16699006833,,94351414209#,,,,\*186566# US (San Jose)

+13462487799,,94351414209#,,,,\*186566# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Find your local number: <https://cityofconcord.zoom.us/u/acHkKttzt>

## How to Submit Public Comments:

**Written:** All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website as "Correspondence" under the relevant agenda item and provided to the Design Review Board Members at the meeting. Please email your comments to [drbpubliccomments@cityofconcord.org](mailto:drbpubliccomments@cityofconcord.org).

**Read Aloud During the Meeting:** Email your comments to [drbpubliccomments@cityofconcord.org](mailto:drbpubliccomments@cityofconcord.org) when the Chair opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write "Read Aloud at Meeting" at the top of the email and your comments will be read into the record (not to exceed three minutes at staff's cadence).

**AGENDIZED ITEMS** – The public is entitled to address the Design Review Board on items appearing on the agenda before or during the Design Review Board's consideration of that item. Each speaker will be limited to approximately three minutes. **Please see "How to Submit Public Comments" above.**

### 1. ROLL CALL

### 2. PUBLIC COMMENT PERIOD **Please see "How to Submit Public Comments" above.**

**3. CONSENT CALENDAR** Please see "How to Submit Public Comments" above.

**A. [5/13/21 Meeting Minutes](#)**

**4. STAFF REPORTS – None**

**5. PUBLIC HEARINGS** Please see "How to Submit Public Comments" above.

**A. [3543 Wren Avenue Minor Subdivision \(PL21068 – DR\)](#) – Preliminary Design and Site Review to subdivide an existing 0.72-acre parcel into four, single-family residential parcels at 3543 Wren Avenue. The General Plan designation is Low Density Residential; Zoning classification is RS-7 (Residential Single-Family, 7,000 sq. ft. minimum lot size); APN: 114-422-001. **Project Planner: Joan Ryan @ (925) 671-3370 or [joan.ryan@cityofconcord.org](mailto:joan.ryan@cityofconcord.org).****

**6. CORRESPONDENCE – None**

**7. BOARD CONSIDERATIONS AND ANNOUNCEMENTS**

**8. STAFF ANNOUNCEMENTS**

**9. ADJOURNMENT**

Next Meeting: Regular Meeting

Date: 6/10/21

**ADA NOTICE**

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3243, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.