


## Instructions for Green Halo Recycling Process and Compliance

State law requires at least 65% of solid waste generated in a community be recycled. The regulations require that at least 65% of the waste materials and 75% of all inert debris generated by a construction or demolition project be diverted from the landfill through waste management options such as reuse or recycling. Inert debris includes concrete, asphalt, brick and similar masonry products.

**\*If a Green Halo Waste Management C&D Report is not received within 30 days of the Final inspection date of a permit, a “Notice of Forfeiture” letter will be sent to the applicant. Applicants will have 10 business days to appeal the decision and demonstrate compliance with the City’s C&D Ordinance.**

### Instructions:

- ✓ **Prior to demolition or hauling**, make an account at (<http://concord.wastetracking.com>).
- ✓ Go to “Settings” → “Facilities List” to check if the recycling facility is on our approved list. **If the facility is not on the City of Concord approved list, we will not accept the receipts / tickets.** If you cannot access this list, please call Green Halo directly at 1-888-525-1301.
- ✓ Recycling Facility must recycle 65% or more of the waste materials. Please **contact the facilities directly prior to disposal** and check if they meet the 65% diversion rate.
- ✓ When dropping off your waste at the facility, **ensure your receipts / tickets have the following information, otherwise they will not be approved and your deposit will not be refunded:**
  1. Recycling Type must state: **“C&D”**
    - “MSW” is not accepted
  2. Origin of work must state: **“Concord”**
    - If ticket or reports state other Cities, they will not be accepted
  3. Facility must be on approved list for material type (needs to meet 65% diversion rate). Other facilities will not be accepted.
- ✓ Keep all the receipts / tickets / reports from the recycling facility. Upload/Scan to your GreenHalo account and reference them to your Project / Permit #.
- ✓ Enter information needed (address, tons, materials, etc.)
- ✓  on Green Halo when you’ve received your final building inspection and have uploaded all receipts.
- ✓ Refundable deposits will be processed after you have completed the steps above and have shown you have complied with the City’s C&D Ordinance.

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### Example of a "not approved" Recycling Tag:

This tag states the Material is "MSW" and the Origin is "Pittsburg". It needs to show Material as "C&D" and Origin as "Concord" in order to be approved.



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*A Garmentia Company*

1300 LOVERIDGE RD      Ticket#: [REDACTED]  
 PITTSBURG, CA 94565      Date: 12/20/18  
 (925) 473-0180      Time: 4:47 PM  
 In/Out: IN      User: TRASHED3  
 Customer: PUBLIC CUSTOMER  
 Origin: **PITTSBURG** - CIT  
 Truck: PUBLIC TON CUS X 1  
 Comment:  
 Pmt Type: CHECK      Chk#: 41873  
SYSTEM GENERATED

Material	Unit	Rate	Qty	Amount
<b>MSW-TON</b>	TN	105.250	4.30	452.58

Gross: 22420 LB 1      Total: \$452.58  
 Tare: 13820 LB 2  
 Net: 8600 LB

H=MANUAL T=STORED TARE 1/2=SCALE

### Example of an "approved" Recycling Tag:

This tag states the Material is "C&D" and the Origin is "Concord" This tag would be approved.



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*A Garmentia Company*

1300 LOVERIDGE RD      Ticket#: [REDACTED]  
 PITTSBURG, CA 94565      Date: 3/01/19  
 (925) 473-0180      Time: 1:24 PM  
 In/Out: IN      User: GVVDDDDU  
 Customer: PUBLIC CUSTOMER  
 Origin: **CONCORD**  
 Truck: C&D PUBLIC TON WORLD  
 Comment:  
 Pmt Type: CR CRD  
 ACCT#: 1022      SYSTEM GENERATED  
 AUTH#: 02616D

Material	Unit	Rate	Qty	Amount
<b>C&amp;D-CONS</b>	TN	105.250	<b>2.92</b>	307.33

Gross: 20200 LB 1      Total: \$307.33  
 Tare: 14360 LB 1  
 Net: 5840 LB

X \_\_\_\_\_  
 Customer Signature