

# Public Notice

## City of Concord Boards and Commissions Local Appointments List for Calendar Year 2020

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This notice is given in compliance with the requirements of the Maddy Act, California Government Code Section 54970 et. seq.

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Below is a description of the City of Concord Boards and Commissions, followed by a listing of currently vacant positions, or positions that will expire during the 2020 calendar year. When positions expire, the City Clerk will announce open recruitments for specific boards and commissions.

Applicants may apply online at: [www.cityofconcord.org/BCApplications](http://www.cityofconcord.org/BCApplications)

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### **BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

The Bicycle and Pedestrian Advisory Committee was created by the City Council on January 10, 2017, with the adoption of Resolution No. 17-3.

The role of the Bicycle and Pedestrian Advisory Committee (BPAC) is to review transportation capital projects including roadway, pedestrian and bicycle improvements and provide input to staff on Complete Streets features and for conformity with the City's Bicycle, Pedestrian and Safe Routes to Transit Plan, adopted in September 2016 (Plan); review related grant applications; annually review the City's progress on Plan implementation; and, review and provide input on programs or policies related to implementation of the Bicycle, Pedestrian and Safe Routes to Transit Plan as requested by staff or the City Council.

The BPAC consists of five (5) members serving four (4) year terms. Members must be Concord residents and be enthusiastic about Complete Streets, cycling and other alternative modes of transportation.

The BPAC meets quarterly and more frequently as needed.

#### **Current Vacancies**

Immediate Vacancy                      Term Ends: Feb. 28, 2021

#### **Upcoming Vacancies**

No upcoming vacancies

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### **BOARD OF APPEALS**

The five-member and two-alternate Board of Appeals meets as needed to interpret State law and the California Building Standards Code pertaining to construction standards for the City. They make a determination of suitable alternate materials and methods of construction and hear appeals of orders, decisions, and determinations made by the City's Chief Building Official. Decisions of the Board are final and may not be appealed to the City Council. The Board of Appeals consists of members who are qualified by experience and training to pass on matters pertaining to the City of Concord Construction Code and are not employees of the City. Appointees must be qualified in and specifically knowledgeable in the City of Concord Construction Code and applicable local ordinances.

The City's Conflict of Interest Code requires members to disclose interests in investments, real property, and income derived within the City of Concord or from sources doing business within the City of Concord. Filings are required within 30 days of assuming office and on an annual basis. Meetings are held on an infrequent basis.

### **Current Vacancies**

Immediate Vacancy      Term Ends: N/A    Position: Alternate  
Immediate Vacancy      Term Ends: N/A    Position: Alternate

### **Upcoming Vacancies**

No upcoming vacancies

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## **CENTRAL CONTRA COSTA TRANSIT AUTHORITY ADVISORY COMMITTEE**

The Central Contra Costa Transit Authority Advisory Committee shall be comprised of eleven (11) members from Central Contra Costa County. Each member jurisdiction will be requested to recommend one member from that jurisdiction for appointment by the CCCTA Board of Directors. Each member jurisdiction may also recommend an alternate member from that jurisdiction for appointment by the CCCTA Board of Directors. Representative should be active in community participation and involvement, should reside in the appointed community and should be a current or former user of fixed-route and/or paratransit service, or an advocate for transit users in their communities. The primary purpose of the Advisory Committee will be to review, analyze and advise the County Connection Board of Directors on issues and policies relating to fixed-route and paratransit service. The Advisory Committee will be asked to consider and make recommendations on finance and planning documents that include but are not limited to the following: CCCTA Ten Year Short Range Transit Plan, annual operating and capital budget, annual marketing plan, other issues such as operations, scheduling, administration, finance, and legislation.

### **Current Vacancies**

No Current Vacancies

### **Upcoming Vacancies**

No upcoming vacancies

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## **COMMISSION ON AGING**

The Commission on Aging is made up of up to eleven (11) members serving four (4) year terms. Members must be a resident of Concord holding no other municipal office in the City of Concord. At least 51% of the members shall be over the age of 60. Example of duties would include; identify, improve and develop services and opportunities for senior citizens in Concord; act as a resource to all City boards and commissions on issues affecting seniors; serve on the Contra Costa Advisory Council of Aging subcommittees to identify the unmet needs of senior citizens and evaluate the effectiveness of existing programs and laws; develop an annual work program, establishing short and long term goals in order of priority.

### **Current Vacancies**

Immediate Vacancy      Term Ends: Jun. 30, 2021

### **Upcoming Vacancies**

No upcoming vacancies

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## COMMUNITY SERVICES COMMISSION

The Community Services Commission may consist of up to seven (7) members serving four (4) year terms. Members are required to identify housing, neighborhood and social needs within the community and review funding requests , advise the City Council on the allocation of General Fund monies for human services and the expenditure of Federal Community Development Block Grant monies for programs and projects, and monitor the performance of funded programs. All members must be residents of Concord or of Concord's sphere of influence who hold no other municipal office in the City of Concord and shall be representative of the general public and the religious, racial, age, sex, disabled and ethnic groups in the City of Concord.

The City's Conflict of Interest Code requires the Community Services Commission members to disclose interests in investments, real property, and income derived within the City of Concord or from sources doing business within the City of Concord. Filings are required within 30 days of assuming office and on an annual basis.

### Current Vacancies

Immediate Vacancy	Term Ends: Jun 30, 2021
Immediate Vacancy	Term Ends: Jun 30, 2021
Immediate Vacancy	Term Ends: Jun 30, 2021

### Upcoming Vacancies

No upcoming vacancies

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## CONCORD NAVAL WEAPONS STATION REUSE PROJECT COMMUNITY ADVISORY COMMITTEE

At its meeting on July 12, 2016, the Council adopted LRA Resolution No. 16-14 to establish a Community Advisory Committee (CAC) for the purpose of having robust community outreach and engagement in the Specific Plan process for the Phase 1 Development of the Concord Naval Weapons Station.

The CAC shall consist of 11 members and 3 alternates appointed by the City Council. To ensure the desired balanced representation on the CAC, member selection criteria shall include: diversity and breadth of interest, broad representation of the community, geographic balance, familiarity with the adopted Reuse Area Plan, understanding of the CAC function and role; and commitment to Reuse Project goals and guiding principles.

All CAC members shall be Concord residents.

The CAC shall apply the Reuse Project Goals and Guiding Principles, adopted Reuse Area Plan policies and accepted Term Sheet provisions in evaluating and commenting on potential Specific Plan alternatives or issues. The CAC shall also serve as a communication link between the Reuse Project and the community-at-large by assisting in targeting outreach to neighborhoods and interest groups, and promoting participation at workshops and public meetings.

All members of the CAC will be subject to State and City Conflict of Interest laws and are required to complete a Statement of Economic Interest (FPPC Form 700) at the time of appointment, annually, and at the end of the term of service. These documents will be made available to the public upon request.

### Current Vacancies

Immediate Vacancy	Term Ends: N/A	
Immediate Vacancy	Term Ends: N/A	
Immediate Vacancy	Term Ends: N/A	Position: Alternate
Immediate Vacancy	Term Ends: N/A	Position: Alternate
Immediate Vacancy	Term Ends: N/A	Position: Alternate

### Upcoming Vacancies

No upcoming vacancies

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## **CONCORD PAVILION COMMUNITY OUTREACH COMMITTEE**

The Concord Pavilion Community Outreach Committee shall consist of five members holding two-year terms; and comprised as follows: four members appointed by the Concord City Council (aka: City members) and one member appointed by the Manager of the Pavilion (Live Nation) (aka: Manager member). The Concord Pavilion Community Outreach Committee (Committee) shall provide guidance to the Pavilion General Manager on outreach efforts to attract applications from local schools, cultural organizations and the community to bring additional community events to the Pavilion which will expand the use of the venue beyond the concert season. The Committee will assist the Pavilion General Manager in identifying potential community events, but will not have authority to approve or disapprove of event applications. The Committee will be responsible for assigning a Committee member to take notes of Committee meetings and complete a record of annotated minutes. The Committee shall determine the frequency of its meetings, which shall be not more than once per quarter and will not conflict with Pavilion events.

### **Current Vacancies**

No Current Vacancies

### **Upcoming Vacancies**

No upcoming vacancies

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## **CONTRA COSTA COUNTY AVIATION ADVISORY COMMITTEE**

The Contra Costa County Aviation Advisory Committee is made up of twelve (12) members, one (1) of which is appointed by the City of Concord. All members must live in the County. The purpose of the Aviation Advisory Committee is to provide advice and recommendations to the Board of Supervisors on the general subject of aviation issues related to the airports in Contra Costa County. The Aviation Advisory Committee may initiate discussions, observations, or investigations, in order to make recommendations on aviation or airport matters to the Board of Supervisors. The Committee may hear comments on airport and aviation matters from the public or other agencies for consideration and possible recommendations to the Board of Supervisors or their designates. The Committee shall cooperate with local, state, and national aviation interests for the safe and orderly operation of aircraft. The Committee shall advance and promote the interests of aviation and protect the general welfare of the people living and working near the airport and the County in general. In conjunction with all of the above, the Aviation Advisory Committee shall provide a forum for the Manager of Airports regarding operational and/or policy matters at and around the airport.

### **Current Vacancies**

No Current Vacancies

### **Upcoming Vacancies**

No upcoming vacancies

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## **CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT**

The Concord City Council appoints a representative to serve on the Board of Trustees for the Contra Costa Mosquito and Vector Control District. Contra Costa Mosquito and Vector Control is a public health agency that strives to keep the public healthy by preventing the transmission of diseases and improving the quality of life. Consistently at the forefront of mosquito and vector control, CCMVCD has added programs over the years to meet the needs of county residents. Programs and services are available for yellowjackets, Africanized honey bees, ticks, rats, mice, skunks, mosquitoes, and West Nile virus. Additional information regarding this District is available at [www.ccmvcd.dst.ca.us](http://www.ccmvcd.dst.ca.us). The Board of Trustees are officials appointed by their respective city councils to govern the Mosquito and Vector Control District knowledgeably and effectively. They serve without compensation for a term of two to four years and are dedicated to this community service. The regular business meetings are held on the second Monday of every other month starting in January. Meetings are held at the District's administrative offices, 155 Mason Circle, Concord at 7:00 p.m. The meetings are open to the public.

## Current Vacancies

No Current Vacancies

## Upcoming Vacancies

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### COUNTY IRON HORSE TRAIL COMMITTEE

The Iron Horse Corridor Management Program Advisory Committee includes seats for one representative from each jurisdiction or unincorporated community along the corridor (Alamo, City of Concord, City of San Ramon, Town of Danville, City of Walnut Creek, and City of Pleasant Hill); a District III seat; a District IV seat; and a seat for the East Bay Regional Park District. The Committee was authorized by the Board of Supervisors on July 22, 1997, to assist Contra Costa County in developing a management program for the former Southern Pacific Railroad right-of-way known as the Iron Horse Corridor. The Corridor extends approximately 18 miles from near Mayette Avenue in Concord to the Alameda County line. In 2000, the Board of Supervisors expanded the Advisory Committee's role to continue to work on implementing and monitoring the Landscape Element of the Management Program and to assist in completion of the Joint Use Criteria and Standards, Public Information and Finance Elements of the Management Program.

## Current Vacancies

No Current Vacancies

## Upcoming Vacancies

Dan Mackay

**Term Ends:** Dec 31, 2020

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### JOHN MUIR/MT. DIABLO COMMUNITY HEALTH FUND BOARD

The City Council sitting as the Concord/Pleasant Hill Health Care District Board appoints three representatives on the John Muir/Mt. Diablo Community Health Fund Board (CHF). CHF Board members are responsible for governing the Community Health Fund, which is a tax-exempt 501(c)3, non-profit corporation and supporting organization to John Muir Health. The primary governing responsibilities include vetting, awarding and monitoring grants, establishing grant making and operating policies, approving annual operating budgets, annually evaluating the Executive Director, and annually electing the officers for the Board of Directors. The Board members are not compensated for their service on the Board and must operate under the CHF bylaws.

Board Member selection criteria for the three members appointed by the City of Concord are as follows: a)All members shall be at least 18 years of age and reside within the City of Concord or Concord's Sphere of Influence; b)Members may be members of the elected Concord City Council, but limited to only two members of the City Council; c)Members may not be employees of the City of Concord, nor may they be a vendor, contract or consultant with active contracts or agreements with the City of Concord; d)Members may be a member of one of Concord's Boards and Commissions, but may not be currently serving as a member of the Concord/Pleasant Hill Health Care District Grant Committee; e)The City Council serving as the Concord/Pleasant Hill Health Care District Board may elected at any public meeting to appoint up to two of its members to serve on the CHF Board prior to opening a recruitment for the remaining members.

## Current Vacancies

No Current Vacancies

## Upcoming Vacancies

Carolyn Fong

**Term Ends:** Dec 31, 2020

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## **PARKS, RECREATION AND OPEN SPACE COMMISSION**

The Parks, Recreation and Open Space Commission is made up of five (5) adult members that serve four (4) year terms and two (2) youth members that serve one (1) year term. Members must be residents of Concord who hold no other municipal office in the City of Concord. The youth members are appointed by the adult members. The Commission advises the City Council on matters related to public parks, open space, recreation, and youth; reviews and recommends Council action to develop, modify, and/or improve City parks; promotes recreation and park programs, assesses park and recreation needs, and recommends capital improvement projects and fees. The City's Conflict of Interest Code requires the Parks, Recreation and Open Space Commission members to disclose interests in investments, real property, and income derived within the City of Concord or from sources doing business within the City of Concord. Filings are required within 30 days of assuming office and on an annual basis.

### **Current Vacancies**

No Current Vacancies

### **Upcoming Vacancies**

No upcoming vacancies

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## **PLANNING COMMISSION**

The Planning Commission is made up of five (5) members serving four (4) year terms. Members must be residents of Concord who hold no other municipal office in the City of Concord. The Planning Commission develops and maintains the General Plan of the Concord Planning Area; develops specific plans as may be necessary; makes recommendations to the City Council regarding proposed General Plan amendments and municipal code modifications, reviews planned district developments, tentative subdivision maps, and use permit applications.

The State of California Political Reform Act requires Planning Commission members to disclose interests in investments, real property, and income derived within the City of Concord or from sources doing business within the City of Concord. Filings are required within 10 days of assuming office and on an annual basis.

Planning Commission members receive \$50 per regular or special meetings for a maximum of six meetings per month. (Resolution No. 85-9)

### **Current Vacancies**

No Current Vacancies

### **Upcoming Vacancies**

No upcoming vacancies

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## RESIDENTIAL RENT REVIEW PANEL

The Residential Rent Review Panel's role will be to review case material submitted by landlords and tenants where resolution has not been achieved through mediation and render a non-binding decision in a public hearing.

All members of the Panel must be Concord residents. The Panel will be made up of three members and three alternates, all appointed to a term of four years:

- One member and one alternate must be a landlord of a multi-family complex of three or more units, with priority to landlords that own property within the City of Concord
- One member and one alternate must be a tenant of a multi-family complex of three or more units
- One member and one alternate must be a neutral party, for example, a single family homeowner

The Panel will have the following duties and responsibilities:

In the event an agreement is not reached during rent review mediation, either party may request a hearing before the Rent Review Panel within 10 calendar days after notice of completion of the conciliation and mediation process has been issued.

The hearing will be scheduled within 30 calendar days of the request for consideration and will be a public hearing. City staff will prepare a short staff report for the Panel, presenting the facts of the case but with no recommendation. Staff from both ECHO and the City will attend the hearing, but the hearing itself would be run by the Panel. At the hearing, the landlord and tenant will each have an opportunity to make their case. The Panel will review documents in the record, call witnesses who may be present, and make a recommendation to resolve the dispute. The Ordinance provides an illustrative list of the types of factors the Panel may consider in reaching their conclusion, including the past history of rent increases, the landlord's operating and capital costs, existing market rents for similar units, and reductions in service to the tenant.

The Panel's determination will be formalized by staff in a brief report, and mailed to the landlord and tenant within seven calendar days of the hearing. Although the determination is non-binding, the landlord and tenant would have the option of formalizing the agreement in a standard form to be signed by both parties.

### Current Vacancies

**Immediate Vacancy**                      **Term Ends:** N/A  
**Position:** Alternate  
**Category:** Tenant of Multi-Family Complex

### Upcoming Vacancies

No upcoming vacancies