

**REPORT TO MAYOR AND COUNCIL**

TO THE HONORABLE MAYOR AND COUNCIL:

DATE: July 28, 2008

SUBJECT: APPROVAL OF RESOLUTION 08-6042.3 AMENDING THE MASTER FEES AND CHARGES FOR VARIOUS MUNICIPAL SERVICES RESOLUTION ADDING THE CERTIFICATE OF ENTITLEMENT REIMBURSEMENT FEE TO SECTION D OF EXHIBIT "A" TO RESOLUTION 78-6042

Report in Brief

On June 23, 2008, the City Council held a public hearing to introduce and to read by title only an ordinance amending chapter 110 (Utilities), Article II, (Sewer System), of the Concord Municipal Code. This amendment extends the time span of Certificates of Entitlement to Reimbursement for Sewer Connections and authorizes the establishment of an administrative fee to be added to Exhibit A of Resolution 78-6042, Master Fees and Charges.

Background

The City Council has approved Ordinance #08-5 amending the Concord Municipal Code to the increase limit for Sewer Certificates of Entitlement from 10 years to 30 years and to authorize an administrative fee for the management of this process.

Discussion

In order to charge the Certificate of Entitlement to Reimbursement fee, it must be added to the Exhibit "A" of the Master Fees and Charges Resolution 78-6042. The fees recommended for this process is \$175 which would be charged at the time of issuance of the certificate. As a part of Exhibit A of Resolution 78-6042, the fee will be adjusted annually as part of the budget process.

The fee will take effect upon adoption of the resolution.

Fiscal Impact

Typically one or two certificates are issued per year. The proposed revenue is designed to cover the costs of set up and management of the reimbursable accounts.

**APPROVAL OF RESOLUTION 08-6042.3 AMENDING THE MASTER FEES AND CHARGES
FOR VARIOUS MUNICIPAL SERVICES RESOLUTION ADDING THE
CERTIFICATE OF ENTITLEMENT REIMBURSEMENT FEE TO SECTION D OF
EXHIBIT "A" TO RESOLUTION 78-6042**

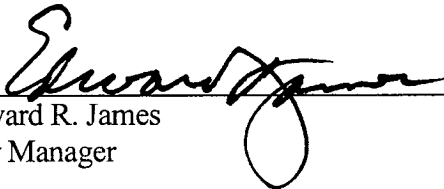
July 28, 2008
Page 2

Public Contact

The agenda has been posted as required by law.

Recommendation for Action

Staff recommends that the City Council adopt Resolution 08-6042.3 adding the Certificate of Entitlement Reimbursement Fee to the Master Fees and Charges Resolution 78-6042.



Edward R. James
City Manager

Prepared by: Margaret Lefebvre
Director of Finance

Enclosures:

Resolution 08-6042.3 Amending Resolution 78-6042 (Establishing Fees and Charges for Various Municipal Services in the City of Concord) to Add Certificate of Entitlement Reimbursement Fee

**BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA**

**A Resolution Amending Resolution No. 78-6042
(Establishing Fees and Charges for Various
Municipal Services in the City of Concord) to Add
Certificate of Entitlement Reimbursement Fee**

Resolution No. 08-6042.3

WHEREAS, the City Council provides a variety of municipal services; and

WHEREAS, the City Council adopted Resolution No. 78-6042 on October 9, 1978,
establishing a master resolution within which various municipal fees and charges would be located;
and

WHEREAS, amendments to said resolution are necessary to establish or delete various fees;
and

WHEREAS, the City Council, at its meeting of June 23, 2008, held a public hearing
introducing and reading by title only Chapter 110, Article II, Section 110-40 (Connections Generally;
Connection Permit; Maintenance of Connections and Equipment; Reimbursement for Cost of
Extension) of the Concord Municipal Code to extend the limit for Sewer Reimbursement Certificates
of Entitlement at which time any and all members of the public were afforded an opportunity to
address the City Council regarding this matter; and

WHEREAS, upon close of the public hearing, the City Council deliberated upon the
information received during the course of the public hearing; and

WHEREAS, the City Council adopted the Proposed Amendment to the Municipal Code on
June 23, 2008, to go into effect thirty (30) days thereafter; and

WHEREAS, the adopted ordinance requires the amendment to the Resolution of Fees and
Charges for Various Municipal Services to add the Certificate of Entitlement Reimbursement Fee; and

WHEREAS, the City Council has determined that the Certificate of Entitlement
Reimbursement Fee shall be established as shown in Exhibit B.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES
RESOLVE AS FOLLOWS:**

Section 1. Section D. Permit Center Fees of Exhibit "A" to Resolution No. 78-6042 is

1 amended as recommended.

2 **Section 2.** The new fee established by this resolution shall become effective on
3 July 28, 2008..

4 **Section 3.** This resolution shall become effective immediately upon its passage and adoption.

5 **PASSED AND ADOPTED** by the City Council of the City of Concord on
6 July 28, 2008, by the following vote:

7 **AYES:** Councilmembers -

8 **NOES:** Councilmembers -

9 **ABSTAIN:** Councilmembers -

10 **ABSENT:** Councilmembers -

11 **I HEREBY CERTIFY** that the foregoing Resolution No. 08-6042.3 was duly and regularly
12 adopted at a regular joint meeting of the City Council and the Redevelopment Agency of the City of
13 Concord on July 28, 2008.

14
15
16
17 _____
Mary Rae Lehman
City Clerk

18 **APPROVED AS TO FORM:**

19
20
21 _____
22 Craig Labadie
City Attorney

23 Attachments: Exhibit B – Proposed Addition to Fees and Charges for Various Municipal Services
24 Section D. Permit Center Fees of Exhibit A - Fees and Charges for Various Municipal
25 Services - Redlined/Strikeout copy.
26
27
28

RESOLUTION 08-6042.3
EXHIBIT B
JULY 28, 2008

PROPOSED ADDITION TO FEES AND CHARGES FOR VARIOUS MUNICIPAL
SERVICES

D. Permit Center Fees

39 Sewer Connection

d. Certificate of Entitlement Reimbursement Fee (CMC Article II, Section 110-40)	\$175.00
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