



TO THE HONORABLE MAYOR AND COUNCIL:

DATE: May 4, 2009

SUBJECT: APPROVE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ROBERT HALF INTERNATIONAL, INC. INCREASING COMPENSATION BY \$34,842 THROUGH THE END OF FISCAL YEAR 2008 - 2009

Report in Brief

Staff recommends the City Council approve an amendment to the Professional Services Agreement with Robert Half International Inc. increasing compensation for Fiscal Year 2008-09 an additional \$34,842, for services rendered for systems design and maintenance, software applications management, and first level services management, and to authorize the City Manager to execute the amendment.

The Information Technology Department currently uses contract professional services staff from Robert Half International, Inc. to address both long term support needs and short term in-depth project based needs. Council approved a multi-year agreement with this professional services agency on June 2, 2008.

With the high number of IT projects this fiscal year, the initial funding authorization is insufficient to maintain services through the remaining months this fiscal year. Over the course of the existing agreement with Robert Half International, Inc., the Information Technology Department was tasked with merging the Police and civilian networks, upgrading the electronic mail system, and responding to several significant unplanned events. These circumstances required engaging additional resources not contemplated in the original agreement with Robert Half International Inc. Funding for this additional authorization is available in the Information Technology Department's budget approved by Council in June 2008. The multi-year term of the agreement preserves both pricing and specific consultants with proven abilities and skill working on the City's technology systems.

Discussion

Using professional services agreements provides the Information Technology department with the ability to obtain the specific, highly-specialized, technical skills on an as needed basis, matching variable work load with a flexible resource. The professional services agreement approach also allows the City to attract and engage highly skilled technical professionals needed to deliver specific system upgrades, replacements, and projects. Retaining these very highly skilled professionals on long term regular employment with the City is not financially practical.

The request for authorization for additional compensation is needed to continue to use current technicians to provide services such as merging of networks, first level of service support for all departments for computer and communications, and developing packaged software applications for deployment. The addition of \$34,842 to

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AGREEMENT WITH ROBERT HALF INTERNATIONAL, INC. IN THE
ADDITIONAL AMOUNT OF \$34,842 THROUGH THE END OF FISCAL YEAR,
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the current contract will bring the contract amount for this fiscal year up to \$352,042. It drops back down to \$317,200 next fiscal year.

Fiscal Impact

Funding is included in the Information Technology operating budget for Fiscal Year 2008-09. The contract provides that future years' funding is subject to the approval of the Information Technology operating budget by the City Council during the annual budget process.

Public Contact

Posting of the Council Agenda

Recommendation for Action

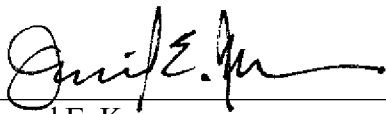
Staff recommends the City Council approve an amendment to Professional Services Agreement with Robert Half International Inc. increasing compensation for Fiscal Year 2008-09 by \$34,842, for services rendered for systems design and maintenance, software applications management, and first level services management, and to authorize the City Manager to execute the amendment.

Prepared by: Kathi Amoroso
IT Customer Service Manager
kathi.amoroso@ci.concord.ca.us

Prepared by: Doug Elloway
IT Operations Manager
doug.elloway@ci.concord.ca.us

Reviewed by: Ron Puccinelli
Director of Information Technology
ron.puccinelli@ci.concord.ca.us

Reviewed by: Valerie Barone
Assistant City Manager
valerie.barone@ci.concord.ca.us



Daniel E. Keen
City Manager
Dan.Keen@ci.concord.ca.us

Exhibit A: Amendment to Professional Services Agreement

AMENDMENT TO AGREEMENT

This Amendment to Agreement entered into on May 4, 2009 by and between the CITY OF CONCORD, a municipal corporation, ("CITY") and Robert Half International Inc. d/b/a Robert Half Technology ("CONSULTANT").

WHEREAS, the CITY and CONSULTANT entered into an agreement dated June 2, 2008 for services; and

WHEREAS, the parties hereto desire to amend the agreement to provide for additional compensation therefore.

NOW, THEREFORE, in consideration of the promises and conditions set forth herein, the parties mutually agree as follows:

Section 3. Section 3, COMPENSATION, is hereby amended by adding the following paragraph to read as follows:

SECTION 3- COMPENSATION

In consideration for the services to be provided from the date of this amendment through June 30, 2009 by CONSULTANT, CITY agrees to pay CONSULTANT on an hourly basis, not to exceed an additional Thirty Four Thousand, Eight Hundred Forty Two Dollars (\$34,842).

The total amount of compensation under this agreement as amended, including the additional Thirty Four Thousand, Eight Hundred Forty Two Dollars (\$34,842), shall not exceed Three Hundred Fifty Two Thousand, Forty Two Dollars (\$352,042).

Except as expressly amended herein all terms and conditions of the Agreement dated June 2, 2008 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to Agreement the day and year written above.

CONSULTANT

By: _____
Winslow Wyatt Hall, Account Executive

Dated

CITY OF CONCORD

By: _____
Daniel E. Keen, City Manager

Dated

APPROVED AS TO FORM:

ATTEST:

City Attorney

City Clerk