

**REPORT TO MAYOR AND COUNCIL**

TO THE HONORABLE MAYOR AND COUNCIL:

DATE: March 8, 2011

SUBJECT: APPOINTMENTS TO CONCORD'S PLANNING COMMISSION

Report in Brief

This report presents a recommendation to make appointments to Concord's Planning Commission.

Background

There are three openings on Concord's Planning Commission for two-year terms ending February 28, 2013, to fill the expiring terms of Robert Hoag and Kevin Costa and the vacancy recreated by the resignation of Ron Leone to accept the position of City Council Member. Council approved moving all Boards and Commissions into a staggered, four-year term cycle in 2010. This two-year appointment will position future expirations into the odd-year, four-year cycle.

The Concord Planning Commission is composed of five members who must be Concord residents who hold no other municipal office in the City of Concord. The Planning Commission develops and maintains a long range, comprehensive General Plan of the Concord Planning Area; develops such specific plans as may be necessary or desirable; reviews Planned Unit Development, Planned District Development, Tentative Subdivision Maps, Use Permits, and Rezoning Applications. The Planning Commission performs such other functions as the legislative body may provide. Member's terms are staggered for continuity and the terms of the remaining members, Gene Sylls and John Mercurio, will expire February 28, 2012.

Discussion

The announcement to fill three openings on the Planning Commission was made at the City Council meeting of November 16, 2010, setting January 14, 2011 at 5:00 p.m. as the deadline for receipt of applications. A press release announcing the openings was distributed to the media and various agencies and neighborhood groups. At the close of the recruitment period, the City Clerk's office had received nineteen applications, including applications from two incumbents, Robert Hoag and Kevin Costa.

At a Regular Meeting of the City Council on Tuesday, March 1, 2011 and continued to Monday, March 7, 2011, interviews were held with available applicants in the Garden Conference Room. Applicant Richard Fowler had a conflict in his schedule and was not able to attend the interviews.

APPOINTMENTS TO CONCORD'S PLANNING COMMISSION

March 8, 2011

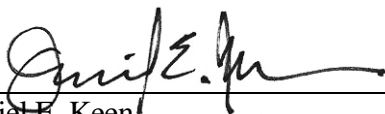
Page 2

Public Contact

All applicants were invited to interview and have been notified of the appointment date. The agenda was properly posted.

Recommendation for Action

Staff recommends the City Council appoint three applicants through a balloting process to Concord's Planning Commission for two-year terms ending February 28, 2013.



Daniel E. Keen
City Manager

Dan.Keen@ci.concord.ca.us

Prepared by: Vicki Dunbar
Administrative Secretary
Vicki.Dunbar@ci.concord.ca.us

Reviewed by: Mary Rae Lehman
City Clerk/Administrative Svc. Coord.
maryrae@ci.concord.ca.us

Attachment #1: List of Planning Commission Applicants

Planning Commission Applicants

Members: 5
 Openings: 3
 Term: Two Years
 Membership Requirements: Residents of Concord who hold no other municipal office in the City of Concord.

Name Employer	Occupation
Ernesto A. Avila P.E. Avila & Assoc. Consulting Engineers	Principal
Edi Birsan E.D.I. Inc.	President, Small Business Owner
Bill Brobisky	Self-Employed
Kevin Costa * Dome Construction Corporation	Safety Officer
Suzanne H. Davis-Lucey Contra Costa County Health Services	Deputy of Probate Public Guardian/Conservator
Elizabeth Despins Woodmont Real Estate Services	Real Estate Manager
Richard L. Fowler Jr.	Retired
Norman J. Freitas Gateway Bank, FSB	Senior Financial Analyst
Robert Hoag IBM Corp./Nortel Networks (Retired)	Account Manager :
Daniel S. Jameyson Contra Costa County	Eligibility Worker

Planning Commission Applicants

Members: 5
Openings: 3
Term: Two Years
Membership
Requirements: Residents of Concord who hold no other municipal office in the City of Concord.

Christopher Lucas Goforth & Lucas	Attorney
Tim McGallian State Farm Insurance	Commercial Field Underwriter
Marcel Miranda Bank of America, Concord, CA	System Analyst
Carlton Nunez	Account Manager Zoom Imaging Solutions, Inc.
Carlyn Obringer California Charter Schools Association	Education Policy Analyst
David Pitman Systron Donner	Software Engineer
Stuart Roloson City of Concord (Retired)	Police Officer
Wilson Tai Rosewood House	Author, Retail, Designer
Peter Vatkov Bay Area Architecture	Architect