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Staff Report

Date: April 11, 2017

To: City Council

From: Valerie J. Barone, City Manager

Reviewed by: Joelle Fockler, MMC, City Clerk

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Subject: **Considering appointment to fill five positions and two alternates on the Board of Appeals**

Report in Brief

Consider the appointment of five members and two alternates to positions on the Board of Appeals.

Recommended Action

Appoint five members and two alternates to the Board of Appeals, three positions for four-year terms ending February 28, 2021, two positions for two-year terms ending February 28, 2019 and two alternates for four-year terms ending February 28, 2021.

Background

In accordance with Policy and Procedure No. 89 a recruitment was announced on November 1, 2016 to fill three positions and two alternates and the deadline for applications to the City Clerk's Office was Friday, January 6, 2017 at 5 p.m. The terms of Cesar Sifuentes, John Edward Villandre and the vacancy left by the passing of William Abend expired on February 28, 2017. The recruitment was to fill those three positions with terms ending February 28, 2021 and two alternates for four-year terms ending February 28, 2021.

The five-member and two-alternate Board of Appeals meets as needed to interpret State law and the California Building Standards Code pertaining to construction standards for the City. They make a determination of suitable alternate materials and methods of construction and hear appeals of orders, decisions, and determinations

City Council Agenda Report

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made by the City's Chief Building Official. Decisions of the Board are final and may not be appealed to the City Council. The Board of Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to the City of Concord Construction Code and are not employees of the City. Appointees shall be qualified in and specifically knowledgeable in the City of Concord Construction Code and applicable local ordinances.

The City Clerk's office received five applications from Cesar Sifuentes, Maxwell Greene, David Hoover, Suzanne Alaksa and Erric Castillo. Maxwell Green withdrew his application prior to interviews.

The Council Committee on Infrastructure and Franchise held interviews on Tuesday, February 21, 2017 in the Garden Conference Room.

In 2015, a recruitment was held for the positions held by Robert Mills and Matt Trost. An insufficient number of applications were received and in accordance with Policy and Procedure No. 89 Mr. Mills and Mr. Trost have continued to serve in their positions. It is recommended that the Council appoint Mr. Mills and Mr. Trost to serve the remainder of the current four-term expiring February 28, 2019.

Public Contact

The City Council Agenda was posted.

Attachments

1. Board of Appeals Applicant Summary

January 2017 Applicants for Board of Appeals

Name	Employer	Occupation
David W Hoover	HYT Corporation	Engineer/Designer/Engineering Consultant
Suzanne Alaksa	Retired	Professional Engineer
Erric Castillo	Shell Oil Products	Engineering Manager
Cesar Sifuentes	Self Employed	Structural Engineer

* Denotes incumbent