



Willow Pass Center



2748 East Olivera Road. Concord, CA
Phone: (925) 671-3423
Fax: (925) 689-8169
Monday through Friday: 9:00am to 4:00pm
[Directions](#)

The perfect facility for smaller more intimate events at a very affordable price

- Located in beautiful Willow Pass Park, the Willow Pass Community Center boasts a Main Hall with banquet seating for 200, a lovely outdoor patio, tall ceilings with fans, sizable kitchen facilities and a beverage bar.
- Large windows in our Main Hall offer a beautiful view of the park setting while providing natural lighting for those special daytime events.
- The lush landscaping surrounding the outdoor patio creates a perfect setting for small intimate wedding ceremonies.
- We offer flexible hours so you pay for only the time you need!
- Our knowledgeable staff can offer referrals for your catering, AV equipment, linen, china and floral needs.
- Two activity rooms are also available to accommodate smaller functions of up to 50 people or provide extra space for your event.
- Your favorite caterer is welcome and may use our kitchen which includes a commercial gas range/oven, commercial refrigerator, ice machine, microwave and dishwasher.

Our professional facility staff will help you make the most of your special event. Feel free to visit the center Monday through Friday between 9:00am and 4:00pm. Although appointments are not necessary during our regular business hours, we recommend you call ahead to make sure the room(s) you are interested in are available for viewing. You may also view the facility in the evening or on Saturday by appointment.

Rental Fees

Description	Hourly Rate	Applicable Dates
Main Hall (includes kitchen & patio)	\$170/hr.	Friday evenings, Saturdays, Holidays (minimum 6 hour rental)
	\$135/hr.	Sundays (minimum 6 hour rental)
	\$75/hr.	Mondays through Fridays (events completed before 5 p.m. on Friday) (minimum 4 hour rental)
	\$190/hr.	Holidays
Meeting Rooms	\$45/hr.	Friday evenings, Saturdays, Sundays, Holidays (minimum 4 hour rental)
	\$32/hr	Mondays through Fridays (events completed before 5 p.m. on Friday) (minimum 2 hour rental)
Kitchen	\$20/hr	When rented in conjunction with Meeting Room
Refundable cleaning/damage deposit	\$750/ \$250	Main Hall/Kitchen rentals Meeting Room only rentals
Liability Insurance	\$1 million	Available through Home Owners or through facility. Call facility for current pricing.

Security required on all events serving alcohol. A list of approved companies is available at the facility.
All fees subject to change

Capacity

Description	Capacity
Main Hall	200 maximum; 80 classroom seating
Meeting Rooms	50 each, maximum; 30 classroom seating

Kitchen Facilities**

- Commercial Gas Range (6 burners) / Oven
- Commercial Refrigerator
- Small Ice Machine
- Microwave
- Dishwasher

**You must provide your own coffee servers, cooking utensils, silverware, plates, linens, etc.

