

**CITY OF CONCORD
 AUTHORIZED FULL-TIME POSITIONS
 BY CLASSIFICATION WITHIN DEPARTMENT
 FOR THE YEAR ENDING JUNE 30, 2006**

	Number of Authorized Positions		
	2003-2004 Budget	2004-2005 Budget	2005-2006 Budget
City Council			
Confidential Secretary	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0
Mayor	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0
Total City Council	6.0	6.0	6.0
City Manager			
Administrative Clerk I	1.0	1.0	
Administrative Clerk II	2.0	1.0	2.0
Administrative Secretary	1.0	1.0	
Assistant City Manager	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0
City Manager	1.0	1.0	1.0
Community Relations Manager	1.0	1.0	1.0
Desktop Publishing Specialist	1.0	1.0	1.0
Deputy City Clerk	2.0	2.0	2.0
Director of City Management Department	1.0	1.0	1.0
Duplicating/Offset Printing Operator	1.0	1.0	1.0
Executive Assistant-Council/City Manager	1.0	1.0	1.0
Info Systems Technician II	1.0	1.0	
Printing Services Supervisor	1.0	1.0	1.0
Senior Offset Duplicating Machine Operator	1.0	1.0	1.0
Video Services Coordinator	1.0	1.0	1.0
Word Processing Specialist	1.0	1.0	
Total City Manager	19.0	18.0	15.0
City Attorney			
Assistant City Attorney	1.0	1.0	2.0
City Attorney	1.0	1.0	1.0
Deputy City Attorney	2.0	2.0	1.0
Executive Legal Secretary	1.0	1.0	1.0
Legal Secretary	1.0	1.0	1.0
Total City Attorney	6.0	6.0	6.0
Human Resources			
Assistant City Manager/Human Resources	1.0	1.0	
Confidential Secretary	1.0	1.0	1.0
Director of Human Resources			1.0
Employment Services Manager	1.0		
Human Resources Analyst II	2.0	2.0	
Senior Human Resources Analyst			2.0
Human Resources Specialist	1.0	1.0	1.0
Human Resources Technician II	2.0	2.0	2.0
Risk Manager	1.0	1.0	1.0
Total Human Resources	9.0	8.0	8.0

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	<u>Number of Authorized Positions</u>		
	<u>2003-2004 Budget</u>	<u>2004-2005 Budget</u>	<u>2005-2006 Budget</u>
Finance			
Account Clerk II *	6.0	5.0	5.0
Account Clerk III	1.0	2.0	2.0
Accountant I		1.0	1.0
Accountant II **	5.0	4.0	4.0
Accounts Payable Team Leader	1.0	1.0	1.0
Administrative Clerk II	2.0	1.0	1.0
Administrative Clerk III		1.0	1.0
Budget Officer	1.0	1.0	1.0
Buyer	1.0	1.0	1.0
Central Storekeeper	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0
Deputy City Treasurer	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0
Total Finance & Management Services	<u>26.0</u>	<u>26.0</u>	<u>26.0</u>
Information Technology			
Director of Information Technology	1.0	1.0	1.0
GIS Program Supervisor	1.0	1.0	1.0
GIS Technician	1.0	1.0	1.0
Information Systems Technician II	1.0	1.0	1.0
Microcomputer Coordinator	1.0	1.0	1.0
Network and Telecommunications System Manager	1.0	1.0	1.0
Programmer			1.0
Senior Network System Engineer	1.0	1.0	1.0
Senior Programmer Analyst	2.0	2.0	2.0
Senior Systems Analyst	1.0	1.0	1.0
Systems & Programming Manager	1.0	1.0	1.0
Telecommunications Coordinator	1.0	1.0	1.0
Web Coordinator			1.0
Total Information Technology	<u>12.0</u>	<u>12.0</u>	<u>14.0</u>
Community & Recreation Services			
Administrative Clerk II	1.0		
Administrative Secretary	1.0	1.0	1.0
Camp Director	1.0	1.0	1.0
Camp Facility Specialist	1.0	1.0	1.0
Director of Community & Recreation Services***	1.0	1.0	1.0
Parks Manager	1.0	1.0	
Parks and Recreation Program Manager	8.0	8.0	
Recreation Customer Service Coordinator		1.0	1.0
Recreation Program Aide	1.0	1.0	2.0
Recreation Program Aide Contractual	1.0	1.0	1.0
Recreation Program Coordinator	5.0	5.0	5.0
Recreation Program Manager			4.0
Recreation Services Manager	1.0	1.0	
Recreation Utility Worker	1.0	1.0	1.0
Senior Center Assistant	1.0		
Senior Recreation Program Manager			2.0
Total Community & Recreation Services	<u>24.0</u>	<u>23.0</u>	<u>20.0</u>

*Includes one overfill position.

**Twenty-five percent of one Accountant II position is funded by C.D.B.G.

***Twenty-five percent of this position if funded by the Golf Course Enterprise Fund and Twenty percent will be reimbursed to the City by Bill Graham Presents, Inc.

**CITY OF CONCORD
 AUTHORIZED FULL-TIME POSITIONS
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 FOR THE YEAR ENDING JUNE 30, 2006**

	<u>Number of Authorized Positions</u>		
	<u>2003-04 Budget</u>	<u>2004-05 Budget</u>	<u>2005-06 Budget</u>
Public Works - Maintenance Services			
Administrative Assistant	1.0	1.0	1.0
Administrative Clerk III	4.0	4.0	3.0
Administrative Secretary	1.0	1.0	1.0
Custodian	7.0	6.0	6.0
Director of Public Works/Maintenance Services	1.0	1.0	1.0
Environmental Maintenance Technician	2.0	2.0	2.0
Equipment Maintenance Storekeeper	1.0	1.0	1.0
Equipment Mechanic	4.0	4.0	4.0
Facilities Maintenance Supervisor	1.0	1.0	0.0
Facilities Maintenance Program Manager			1.0
Fleet Manager	1.0	1.0	1.0
General Laborer	8.0	5.0	6.0
Heavy Equipment Operator	1.0	1.0	1.0
Heavy Equipment Operator I	3.0	3.0	3.0
Heavy Equipment Operator II	1.0	1.0	1.0
Landscape Gardener	7.0	6.0	6.0
Lead Custodian	2.0	2.0	2.0
Lead Worker	2.0	2.0	1.0
Maintenance Carpenter	3.0	3.0	3.0
Maintenance Electrician	3.0	3.0	3.0
Maintenance Gardener	6.0	6.0	5.0
Maintenance Painter	2.0	2.0	2.0
Maintenance Sprinkler Fitter	1.0	1.0	1.0
Maintenance Team Leader	4.0	4.0	4.0
Maintenance Utility Mechanic	2.0	2.0	2.0
Maintenance Worker I	2.0	1.0	1.0
Maintenance Worker II	12.0	10.0	11.0
Manager - Facilities Maintenance	1.0	0.0	0.0
Manager - Infrastructure Maintenance	1.0	1.0	1.0
Parks and Facilities Maintenance Manager			1.0
Parks & Facilities Scheduling Manager			1.0
Parks Lead Worker	2.0	2.0	2.0
Parks Program Manager			1.0
Senior Construction Inspector	1.0	1.0	1.0
Senior Maintenance Team Leader	7.0	7.0	7.0
Traffic Signal Technician **	2.0	2.0	3.0
Transportation Manager	1.0	1.0	1.0
Transportation Program Coordinator	2.0	2.0	2.0
Transportation Program Manager I	1.0	1.0	
Transportation Program Manager II	1.0	1.0	2.0
Tree Lead Worker	2.0	1.0	1.0
Tree Trimmer	3.0	2.0	2.0
Total Public Works - Maintenance Services*	106.0	95.0	98.0

*A portion of these positions funded by Storm Water Management.

** Positions funded mostly by Lighting Districts

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	<u>Number of Authorized Positions</u>		
	<u>2003-2004 Budget</u>	<u>2004-2005 Budget</u>	<u>2005-2006 Budget</u>
Public Works - Engineering Services			
Administrative Analyst	1.0	1.0	1.0
Administrative Clerk I	1.0		
Administrative Clerk II *	1.0	2.0	2.0
Administrative Secretary	1.0	1.0	1.0
Capital Improvement Project (CIP) Analyst	1.0	1.0	1.0
Construction Inspector	6.0	6.0	6.0
Construction Inspection Supervisor	1.0	1.0	1.0
Director of Public Works-Engineering Services	1.0	1.0	1.0
Permit Center Technician II	1.0	1.0	1.0
Permit Center Technician III	2.0	2.0	2.0
Public Works Engineer I	1.0	1.0	
Public Works Engineer II	1.0	1.0	1.0
Public Works Engineer III	3.0	3.0	3.0
Senior Civil Engineer	2.0	2.0	3.0
Senior Construction Inspector	1.0	1.0	1.0
Total Public Works - Engineering	24.0	24.0	24.0
Planning and Economic Development**			
Administrative Assistant***	0.5	0.5	0.5
Administrative Clerk II			
Administrative Clerk III *	2.0	2.0	2.0
Administrative Secretary	2.0	2.0	2.0
Assistant Planner	3.0	3.0	1.0
Associate Planner	2.0	2.0	3.0
Business Development Manager	1.0	1.0	1.0
Director of Planning and Economic Development	1.0	1.0	1.0
Downtown Coordinator	1.0	1.0	1.0
Economic/Redevelopment Manager	1.0	1.0	1.0
Economic/Redevelopment Specialist *	2.0	2.0	2.0
Planning Manager	1.0	1.0	1.0
Principal Planner	2.0	2.0	2.0
Project Manager			
Senior Planner	2.0	2.0	2.0
Total Planning and Economic Development	20.5	20.5	19.5
Building/Neighborhood Services			
Administrative Assistant***	0.5	0.5	0.5
Administrative Secretary	1.0	1.0	1.0
Building Inspector	5.0	4.0	5.0
Building Inspector Supervisor	1.0	1.0	1.0
Building Plans Engineer	1.0	1.0	1.0
Chief Building Official	1.0	1.0	1.0
Community Services Manager	1.0	1.0	1.0
Director of Building/Neighborhood Services	1.0	1.0	1.0

*One position is overfill.

**The Redevelopment Agency funds 7.70 positions assigned to this department.

***This position equally shared with Building/Neighborhood Services.

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	<u>Number of Authorized Positions</u>		
	<u>2003-2004 Budget</u>	<u>2004-2005 Budget</u>	<u>2005-2006 Budget</u>
Building/Neighborhood Services (Continued)			
Housing Manager	1.0	1.0	1.0
Housing Program Analyst	1.0	1.0	1.0
Housing Rehabilitation Coordinator	1.0	1.0	1.0
Housing Rehabilitation Specialist	1.0	1.0	1.0
Neighborhood Preservation Specialist *	5.0	5.0	4.0
Neighborhood Preservation Supervisor	2.0	2.0	2.0
Neighborhood Services Manager	1.0	1.0	1.0
Permit Center Technician I	1.0		
Permit Center Technician II	3.0	4.0	4.0
Permit Center Technician III	1.0	1.0	1.0
Senior Building Inspector	3.0	3.0	3.0
Senior Housing Rehabilitation Specialist	1.0	1.0	1.0
Total Building/Neighborhood Services	32.5	31.5	31.5
Police Department			
Administrative Clerk II	11.0	11.0	10.0
Administrative Clerk III *	6.0	6.0	6.0
Administrative Secretary	4.0	4.0	4.0
Chief of Police	1.0	1.0	1.0
Communications Center Manager			
Community Service Officer	9.0	9.0	9.0
Community Service Officer/Detention	5.0	5.0	5.0
Executive Secretary	1.0	1.0	1.0
Financial Analyst	1.0	1.0	1.0
Forensic Specialist I ***	2.0	2.0	3.0
Forensic Specialist II ***	3.0	3.0	2.0
Information Systems Technician I		1.0	1.0
Lead Dispatcher	4.0	4.0	4.0
Life Skills Facilitator			
Microcomputer Coordinator		1.0	1.0
Network Information Technology Administrator	1.0		
Police Captain	3.0	3.0	3.0
Police Dispatcher I	2.0	2.0	2.0
Police Dispatcher II	10.0	10.0	10.0
Police Lieutenant	10.0	10.0	9.0
Police Officer **	128.0	128.0	128.0
Police Records Supervisor	1.0	1.0	1.0
Police Sergeant	19.0	18.0	18.0
Programmer	1.0		
Senior Police Crimes Analyst	1.0	1.0	1.0
Systems Programmer Analyst		1.0	1.0
Systems & Programming Manager	1.0	1.0	1.0
Violence-Victim Advocate	1.0	1.0	1.0
Youth Violence Prevention Specialist	1.0	1.0	1.0
Total Police	226.0	226.0	224.0
TOTAL GENERAL CITY AND REDEVELOPMENT AGENCY	511.0	496.0	492.0

*One position is overfill.

**Five positions funded by SB 172. Two positions funded by Redevelopment's Downtown Footbeat Project.

***These positions are funded by Supplemental Law Enforcement Funds.

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	<u>Number of Authorized Positions</u>		
	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>
	Budget	Budget	Budget
Storm Water Management			
Senior Administrative Analyst	1.0	1.0	1.0
Sweeper Operator	3.0	3.0	3.0
Total Storm Water Management	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Sewer Enterprise			
Lead Worker	1.0	1.0	1.0
Maintenance Team Leader	1.0	1.0	1.0
Maintenance Worker I	1.0	1.0	
Maintenance Worker II	5.0	5.0	6.0
Pump Station Operator	1.0	1.0	1.0
Total Sewer	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>
Diablo Creek Golf Course			
Golf Course Maintenance Program Manager	1.0	1.0	1.0
Greenskeeper	3.0	3.0	3.0
Senior Greenskeeper	1.0	1.0	1.0
Total Golf Course	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
TOTAL STORM WATER AND ENTERPRISE FUNDS	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>
GRAND TOTAL CITY	<u><u>529.0</u></u>	<u><u>514.0</u></u>	<u><u>510.0</u></u>

**CITY OF CONCORD
 AUTHORIZED PART-TIME HOURS
 BY CLASSIFICATION WITHIN DEPARTMENT
 FOR THE YEAR ENDING JUNE 30, 2006**

	2003-04		2004-05		2005-06	
	Hours	FTE	Hours	FTE	Hours	FTE
Building & Neighborhood Services						
Administrative Support	2,954	1.42	2,954	1.42	2,954	1.42
Craft Worker	998	0.48	998	0.48	998	0.48
Neighborhood Preservation Specialist						
Total Building & Neighborhood Svcs.	<u>3,952</u>	<u>1.90</u>	<u>3,952</u>	<u>1.90</u>	<u>3,952</u>	<u>1.90</u>
Police						
Administrative Support	437	0.21	437	0.21	2,267	1.09
Crime Analyst					1,560	0.75
Manager of Volunteer Services	1,622	0.78	1,622	0.78	1,560	0.75
Professional	1,560	0.75	1,560	0.75		
Public Safety Assistant	52,957	25.46	38,043	18.29	39,978	19.22
Technician	2,413	1.16	2,413	1.16	1,622	0.78
Violence Victim Advocate	1,040	0.50	1,040	0.50	1,040	0.50
Total Police	<u>60,029</u>	<u>28.86</u>	<u>45,115</u>	<u>21.69</u>	<u>48,027</u>	<u>23.09</u>
TOTAL GENERAL CITY AND REDEVELOPMENT	<u>245,170</u>	<u>117.87</u>	<u>276,265</u>	<u>132.82</u>	<u>282,381</u>	<u>135.76</u>
Storm Water						
Community Recreation Specialist						
General Laborer						
Total Storm Water						
Sewer Enterprise						
Community Recreation Specialist	478	0.23				
Golf Course						
Recreation Specialist	1,206	0.58	998	0.48	998	0.48
General Laborer	10,317	4.96	11,606	5.58	11,606	5.58
Total Golf Course	<u>11,523</u>	<u>5.54</u>	<u>12,605</u>	<u>6.06</u>	<u>12,605</u>	<u>6.06</u>
TOTAL STORM WATER AND ENTERPRISE FUNDS	<u>12,002</u>	<u>5.77</u>	<u>12,605</u>	<u>6.06</u>	<u>12,605</u>	<u>6.06</u>
GRAND TOTAL CITY	<u>257,171</u>	<u>123.64</u>	<u>288,870</u>	<u>138.88</u>	<u>294,985</u>	<u>141.82</u>

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	2003-2004		2004-2005		2005-2006	
	Hours	FTE	Hours	FTE	Hours	FTE
City Management						
Administrative Support	42	0.02	1,456	0.70	1,456	0.70
Technician	83	0.04	83	0.04	83	0.04
Total City Manager	125	0.06	1,539	0.74	1,539	0.74
City Attorney						
Administrative Support	333	0.16	104	0.05	270.4	0.13
Human Resources						
Administrative Support						
Finance						
Administrative Support	3,099	1.49	3,120	1.50		
Total Finance & Management Svcs.	3,099	1.49	3,120	1.50		
Information Technology						
Technician	3,224	1.55	2,766	1.33	1,581	0.76
Professional					104	0.05
Total Information Technology	3,224	1.55	2,766	1.33	1,685	0.81
Community & Recreation Services						
Administrative Support			1,082	0.52		
Camp Specialist	15,746	7.57	16,141	7.76	16,432	7.90
Community Recreation Assistant	57,179	27.49				
Recreation Specialist	87,464	42.05	120,682	58.02	128,502	61.78
Total Community & Recreation Serv.	160,389	77.11	137,904	66.30	144,934	69.68
Public Works - Maintenance Services						
Craft Worker			499	0.24		
Maintenance Laborer (Parks & Facilities)			71,760	34.50	71,802	34.52
Technician					499	0.24
Maintenance Laborer	9,859	4.74	5,554	2.67	5,221	2.51
Total Public Works - Maintenance	9,859	4.74	77,813	37.41	77,522	37.27
Public Works - Engineering Services						
Technician	1,040	0.50	1,040	0.50	1,040	0.50
Project Manager	957	0.46	957	0.46	957	0.46
Right of Way Agent	957	0.46	957	0.46	957	0.46
Total Public Works - Engineering	2,954	1.42	2,954	1.42	2,954	1.42
Planning and Economic Development						
Administrative Support					998	0.48
Recreation Specialist	998	0.48	998	0.48		
Professional	208	0.10			499	0.24
Total Planning and Economic Dev.	1,206	0.58	998	0.48	1,498	0.72