



CERT Working Committee Meeting Agenda

November 19, 2011

Concord Police Department
1350 Galindo Street, Concord, CA 94520
Community Meeting Room First Floor, 6:30pm

Welcome and Prior Meeting Minutes Acceptance

CERT Coordinator – Margaret Romiti (Management)

State Report
Recognition

OPERATIONS – Rod Scheer

Concord CERT 2012 Class Schedule
CERT Refresher Class Interest (4 hours)

1. Depiction – Jamie Winning

PLANNING / INTELLIGENCE – Peg Gardner

Concord City Drill Proposal, 31-March-2012
CERT Graduate Database Addition (Map Page & Coordinates)

LOGISTICS – Gina Scheer

Community Outreach Programs, Home Depot Report

1. Training Success– Gina Scheer

CERT Basic Class Graduates
CERT Animal Response Module Graduates
CERT Neighborhood Team Captain - Map Your Neighborhood Graduates

2. Communications – Tom Kramer

FRS Training Class Graduates
Year 2012 Ham Radio Classes

ADMINISTRATION / FINANCE – Teri Bloebaum (no report)

Guest Speaker, Maureen Hunter, MB Services for Automatic Gas Shut-Off Valves

ROUNDTABLE

Next meeting – Wednesday, December 21st @ 6:30pm



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Community Emergency Response Team Mission Statement

Concord CERT members assist their family, neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects and missions in their community.

SECTIONS OVERVIEW:

MANAGEMENT

Coordination of Citizens Corps Council, CERT program, VIPS program, CPD Office of Emergency Services for City of Concord. Marketing, promotion, new member support, program guidelines, planning, and recruitment.

OPERATIONS

Conduct education, training and drills for neighborhoods, private, public and community-based businesses, non-profits and faith-based organizations for CERT, Neighborhood Watch, and Business CERT.

PLANNING / INTELLIGENCE

Marketing, Promotion, New Member Support, Guidelines, Planning, Recruitment and Intelligence, Neighborhood Team organization and registration. Organizing neighborhoods and businesses for CERT, Neighborhood Watch, Business CERT, Team locations, Implementation of Policies, Procedures and Guidelines, and Status Records. Communication policies, procedures and planning.

LOGISTICS

Staff support for Events, Training, Recruitment, Cross-training with PEP. Communication policies, procedures, planning, support staff and drills.

COMMUNICATIONS

Interoperability, Networking, Auxiliary Radio Communications, Amateur Radio, Communication Typing

ADMINISTRATION / FINANCE

Records, Data systems, GIS, Mailings, Org. Charts, Documentation Retention.