

COMMITTEE MEMBERS
Laura M. Hoffmeister, Chair
Edi E. Birsan, Committee Member

Civic Center
1950 Parkside Drive
Concord, CA 94519
www.cityofconcord.org



**Special Meeting of the
Infrastructure &
Franchise Committee**

Tuesday,
April 30, 2019

5:30 p.m.

City Manager
Conference Room,
Wing A
1950 Parkside Drive

AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. **ROLL CALL**
2. **PUBLIC COMMENT PERIOD**
3. **REPORTS**
 - a. **Interview** – applicants for the Bicycle and Pedestrian Advisory Committee.
Report by Joelle Fockler, City Clerk.
4. **ADJOURNMENT**

Next Meeting: Regular Meeting
Date: 5/13/2019 5:30 p.m.

ADA NOTICE AND HEARING IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3031, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: City Council
Valerie Barone, City Manager
Susanne Brown, City Attorney
Kathleen Tropa, Assistant City Manager
Joelle Fockler, City Clerk



Staff Report

Date: April 30, 2019

To: Council Committee on Infrastructure & Franchise

From: Valerie J. Barone, City Manager

Reviewed by: Joelle Fockler, MMC, City Clerk

Prepared by: Marsha Moore, CMC, Deputy City Clerk
Marsha.moore@cityofconcord.org
(925) 671-3085

Subject: **Interview applicants for the Bicycle and Pedestrian Advisory Committee**

Report in Brief

The Infrastructure and Franchise Committee will interview applicants for two (2) positions on the Bicycle and Pedestrian Advisory Committee.

Recommended Action

Interview applicants for two (2) positions on the Bicycle and Pedestrian Advisory Committee and make a recommendation to the City Council for appointment.

Background

In accordance with Policy and Procedure No. 89, an announcement was made on December 11, 2018, to fill two positions on the Bicycle and Pedestrian Advisory Committee with terms ending February 28, 2023. Applications were due by Friday, January 11, 2019, at 5 p.m. The terms of Michelle Hernandez and David Pitman expired on February 28, 2019.

The role of the Bicycle and Pedestrian Advisory Committee is to review transportation capital projects including roadway, pedestrian and bicycle improvements and provide input to staff on Complete Streets features and for conformity with the City's Bicycle, Pedestrian and Safe Routes to Transit Plan, adopted in September 2016 (Plan); review related grant applications; annually review the City's progress on Plan implementation; and, review and provide input on programs or policies related to implementation of the Bicycle, Pedestrian and Safe Routes to Transit Plan as requested by staff or the City

Council. Members must be Concord residents and be enthusiastic about Complete Streets, cycling and other alternative modes of transportation. The Committee meets quarterly and more frequently as needed.

Applications were received from 11 individuals. In addition to incumbents Michelle Hernandez and David Pitman, applications were received from Robert Clevidence, Teresa Derdarian, Lyudmil Grigorov, Nathan Hanna, Laura Nakamura, Chloe Page, Eric Robertson, Michael Schneider, and Martin Steinpress. Incumbents Michelle Hernandez and David Pitman will be considered; however, are not being interviewed. Due to a potential conflict, Teresa Derdarian has been removed from consideration and Chloe Page has withdrawn her application.

Public Contact

The Agenda was posted.

Attachments

1. Bicycle and Pedestrian Advisory Committee Applicant Summary
2. Resolution No. 17-3 Establishing the Bicycle and Pedestrian Advisory Committee

2019 Bicycle and Pedestrian Advisory Committee Applicants

Name	Employer	Occupation
Robert Clevidence	N/A	Retired
Teresa Derdiarian	Associated Right of Way Services, Inc.	Real Estate
Lyudmil Grigorov	Tileshop Inc	Warehouse-sale person
Nathan Hanna	Shell Oil	Chemical Engineer
*Michelle Hernandez	Self	Clinical Psychologist
Laura Nakamura	UCSF Benioff Children's Hospital Oakland	Pediatric Cardiac Sonographer
Chloe Page	Mt Diablo Unified School District	Educator
*David Pitman	Retired	Software Engineer
Eric Robertson	Oakland Unified School District, Global Family School	Teacher
Michael Schneider	Talon Software Solutions	Software Analyst
Martin Steinpress	Brown and Caldwell Engineers and Consultants	Environmental Consultant

* Incumbents

ORIGINAL

**BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA**

**A Resolution Establishing a Bicycle and Pedestrian
Advisory Committee**

Resolution No. 17-3

WHEREAS, on December 11, 2012, Concord City Council adopted Complete Streets Policy for the city in which the city expressed its commitment to creating and maintaining Complete Streets that provide safe, comfortable and convenient travel along and across streets through a comprehensive, integrated transportation network that serves all categories of users, including pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, users and operators of public transportation, seniors, children, youth, and families; and

WHEREAS, the Complete Streets Policy also directed that when the Bicycle and Pedestrian Advisory Committee is formed, that the Bicycle and Pedestrian Advisory Committee review transportation projects early in the planning and design stage, to provide comments and recommendation regarding Complete Streets features; and

WHEREAS, on September 27, 2016, Concord City Council adopted the Bicycle, Pedestrian and Safe Routes to Transit Plan for the city which includes a recommended implementation measure to establish a Bicycle and Pedestrian Advisory Committee; and

WHEREAS, certain grants require review of proposed projects by a Bicycle and Pedestrian Advisory Committee; and

WHEREAS, the City Council desires to establish a Bicycle and Pedestrian Advisory Committee (BPAC); and authorizes the City Clerk to initiate recruitment of the BPAC.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES
RESOLVE AS FOLLOWS:**

Section 1. Authorizes establishing the Bicycle and Pedestrian Advisory Committee (BPAC) to provide input on bicycle and pedestrian capital projects; and authorizes the City Clerk to initiate recruitment for the BPAC, as generally described below:

- a. **BPAC Membership and Composition:** The BPAC shall consist of 5 members appointed by the City Council. No alternates shall be appointed. Membership criteria

1 are that all members must be Concord residents and must express interest and
2 enthusiasm for Bicycle, Pedestrian and Safe Routes to Transit Plans.

- 3 b. **BPAC Operation Policies:** The BPAC will operate within the framework of the
4 City's existing Mission, Vision and Values (MVV) and be guided by operating
5 principles and ground rules consistent with existing City policies for boards and
6 commissions.
- 7 c. **BPAC Term of Appointment:** Terms of BPAC members shall be staggered to avoid
8 recruitment for the entire Committee at one time. Terms shall be four years, except for
9 initial appointments wherein the Council shall appoint two of the members to two-year
10 terms and the remaining members to four-year terms to establish overlapping
11 membership on the committee. Mid-term vacancies will be filled according to existing
12 City procedures.
- 13 d. **BPAC Functions and Roles:** The BPAC shall be advisory to staff and review and
14 provide input on transportation capital projects, including roadway, pedestrian and
15 bicycle improvements, and related grant applications that are brought before the
16 committee by City staff, regarding Complete Streets features. When requested by staff
17 or the City Council, BPAC will annually review progress of the adopted Bicycle,
18 Pedestrian and Safe Routes to Transit Plan and will report back to the City Council.
- 19 e. **BPAC Application and Selection Process:** Individuals interested in serving on the
20 BPAC shall be asked to complete and submit a written application specifying their
21 background, affiliations, and areas of interest. The Infrastructure and Franchise
22 Committee shall review the applications, conduct interviews, and make
23 recommendations for BPAC membership to the Council. The Council shall appoint the
24 members of the BPAC.
- 25 f. **BPAC Meeting Frequency and Organization:** The BPAC shall meet quarterly, or
26 more frequently as needed, usually in the evenings, with potential additional meetings
27 on weekends and other times. BPAC meetings will be convened and supported by City
28 staff, and shall be open to the public and subject to public meeting regulations.

1 g. **Appointment of Chair and Vice Chair:** At the first meeting, the BPAC members
2 shall select a Chair and Vice Chair. Subsequently, the BPAC shall select their Chair
3 and Vice Chair annually in the month of January.

4 h. **Duration of BPAC:** BPAC shall be ongoing unless and until such time as the City
5 Council terminates the BPAC.

6 **Section 2.** This resolution shall become effective immediately upon its passage and adoption.

7 **PASSED AND ADOPTED** by the City of Concord City Council on January 10, 2017, by the
8 following vote:

9 **AYES:** Councilmembers - E. Birsan, R. Leone, C. Obringer, L. Hoffmeister

10 **NOES:** Councilmembers - Nonr

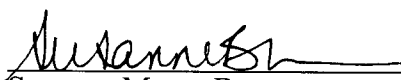
11 **ABSTAIN:** Councilmembers - None

12 **ABSENT:** Councilmembers - None

13 **I HEREBY CERTIFY** that the foregoing Resolution No. 17-3 was duly and regularly
14 adopted at a regular meeting of the City Council of the City of Concord on January 10, 2017.

15
16
17 
18 Joelle Fockler, MMC
City Clerk

19 **APPROVED AS TO FORM:**

20 
21 Susanne Meyer Brown
City Attorney