

COMMITTEE MEMBERS

Brian Beckon
Gregory Grassi
Brandy Leidgen
Diane Sprouse
Michelle Lane

Civic Center
1950 Parkside Drive
Concord, CA 94519
www.cityofconcord.org



**Special Meeting of the
Measure Q Oversight
Committee**

Monday, October 19, 2020

5:30 p.m.

Various
telephonic/electronic
locations (see below)

CORONAVIRUS DISEASE (COVID-19) ADVISORY WARNING
STAY SAFE, STAY HEALTHY, STAY HOME

The Contra Costa County Health Department has ordered individuals in Contra Costa County to “shelter in place”. The California Department of Public Health issued its “Mass Gatherings Guidance on Novel Coronavirus or COVID-19” followed by a recommendation that certain gatherings in California be postponed or canceled. The Governor of the State of California issued Executive Order N-25-20 which, among other things, orders that all California residents are to “. . . heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19” and pursuant to Executive Order N-33-20 has ordered all individuals in California to stay home or at their place of residence with very limited exceptions. That means residents must obey State, County, and City of Concord rules and guidelines.

City of Concord Rules: The City of Concord has declared a local state of emergency due to COVID-19 and is closed to the public. This Measure Q Oversight Committee special meeting is an essential event. However, City of Concord staff will conduct this meeting telephonically or otherwise electronically. City staff will **not** make available any physical location from which members of the public may observe the meeting and offer public comment. Instead, members of the public may observe and address the meeting remotely. Below is information on how to do that.

How to View/Listen to the Meeting via Zoom Meeting:

Join Zoom Meeting

<https://cityofconcord.zoom.us/j/99852969265?pwd=ZnNEZE00M3RNYUITZTFzdGRpbVloUT09>

Meeting ID: 998 5296 9265

Passcode: 481201

One tap mobile

+16699006833,,99852969265#,,,,,0#,,481201# US (San Jose)

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Dial by your location

- +1 669 900 6833 US (San Jose)
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- +1 253 215 8782 US (Tacoma)
- +1 929 436 2866 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)
- 888 475 4499 US Toll-free
- 877 853 5257 US Toll-free

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How to Submit Public Comments:

Written: All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website as "Correspondence" under the relevant agenda item and provided to the Measure Q Oversight Committee members at the meeting. Please email your comments to finance@cityofconcord.org.

During the Meeting: The public will be allowed to address the Committee on items appearing on the agenda. The Committee Chair will call a public comment period and call on members of the public wishing to speak. Each speaker will be limited to approximately three minutes.

Special Meeting of the Measure Q Oversight Committee

1. ROLL CALL

2. PUBLIC COMMENT

3. AGENDA ITEMS

The public is entitled to address the Committee on items appearing on the agenda before or during the Committee's consideration of that item. Each speaker will be limited to approximately three minutes.

Please see "How to Submit Public Comments" above.

- a. Approval of Minutes/Annotated Agenda of June 3, 2020. See Attachment A.
- b. Measure V Informational Presentation - Karan Reid, Director of Finance

4. ADJOURNMENT

ADA NOTICE AND HEARING IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3031, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: City Council
Valerie Barone, City Manager
Susanne Brown, City Attorney
Karan Reid, Director of Finance
Donna Lee, Budget Officer
Joelle Fockler, City Clerk

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ANNOTATED AGENDA Special Meeting of the Measure Q Oversight Committee

Wednesday, June 3, 2020

4:00 p.m.

Various
telephonic/electronic
locations (see below)

CORONAVIRUS DISEASE (COVID-19) ADVISORY WARNING **STAY SAFE, STAY HEALTHY, STAY HOME**

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Password: 921172

One tap mobile

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+12532158782,,93816072398#,1#,921172# US (Tacoma)

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Password: 921172

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Special Meeting of the Measure Q Oversight Committee

- 1. ROLL CALL:** Present – Diane Sprouse, Brian Beckon, and Michelle Lane. Meeting called to order at 4:09 p.m. Gregory Grassi (arrived at 4:19 p.m.). Absent – Brandy Leidgen.
- 2. STAFF PRESENT:** Karan Reid, Director of Finance; Donna Lee, Budget Officer; and Kylie Hicks, Budget Analyst.
- 3. MEMBERS OF THE PUBLIC WHO ADDRESSED THE COMMITTEE:** None.
- 4. PUBLIC COMMENT PERIOD:** None.

5. AGENDA ITEMS

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- a. Approval of Minutes/Annotated Agenda of May 27, 2020. See Attachment A.

Action: Motion to approve minutes by Brian Beckon and seconded by Michelle Lane. Ayes: Diane Sprouse, Brian Beckon, Michelle Lane. Absent: Brandy Leidgen, Gregory Grassi.

- b. Review and discuss Committee's Recommendations and Memorandum to the City Council related to the FY 2018-19 CAFR, the Adopted Biennial Operating Budget and the use of Measure Q revenue. See Attachment B.

Donna Lee, Budget Officer

Action: Direction provided to staff for amendments to the draft memorandum.

Discussion: Staff made minor wording changes under the Recommendations section of the draft memorandum. The Committee concurred that the wording changes did not change the character of the memorandum. The Committee agreed on the finalized version of the memorandum. Diane Sprouse will present the Committee's memorandum at the Council meeting on June 9, 2020. The Committee members were encouraged to attend the meeting as well.

6. ADJOURNMENT

Meeting adjourned at 4:28 p.m.

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