

# ANNOTATED AGENDA

DESIGN REVIEW BOARD  
Ross Wells, Chair  
Kirk Shelby, Vice Chair  
Suzanne Alaksa  
Jack Moore  
Jason Laub

Civic Center  
1950 Parkside Drive  
Concord, CA 94519  
[www.cityofconcord.org](http://www.cityofconcord.org)



## Regular Meeting of the City of Concord Design Review Board

Thursday,  
June 24, 2021

5:30 p.m.

---

### 1. ROLL CALL:

*Board Members: J. Moore, R. Wells, K. Shelby, R. Barbour*  
*Board Member Absent: S. Alaksa (excused)*  
*Staff Present: F. Abejo, J. Ryan, L. Villa*  
*Virtual Audience Attendance: 3*

### 2. PUBLIC COMMENT PERIOD: *None*

### 3. REORGANIZATION OF DESIGN REVIEW BOARD

**A.** Election of Chairperson of the Design Review Board for 2021-2022

**ACTION:** *Ross Wells elected Chairperson, approved 4-0 (Shelby motioned, Barbour seconded)*

**B.** Election of Vice Chairperson of the Design Review Board for 2021-2022

**ACTION:** *Kirk Shelby elected Vice Chairperson, approved 4-0 (Barbour motioned, Moore seconded)*

### 4. CONSENT CALENDAR

**A.** **6/10/21 Meeting Minutes**

*ACTION: Approved 3-0-1 (Shelby motioned, Moore seconded, Barbour abstained)*

**5. STAFF REPORTS – None**

**6. PUBLIC HEARINGS**

- A. Hampton Inn Hotel Master Sign Program (PL21091 – DR) – Final Design and Site Review for a master sign program and modifications to the design of the ground sign at the Hampton Inn Hotel at 1880 Market Street. The General Plan designation is Regional Commercial; Zoning classification is RC (Regional Commercial); APN: 126-291-022, -023. Project Planner: Joan Ryan @ (925) 671-3370 or [joan.ryan@cityofconcord.org](mailto:joan.ryan@cityofconcord.org)**

*ACTION: The Board was satisfied with the master sign program but requested the applicant increase the base of the ground sign to 12 inches.*

**7. CORRESPONDENCE**

- A. SAGE Veterinary Hospital (PL21017 – DR) – Project Planner: Lorna Villa @ (925) 671-3176 or [lorna.villa@cityofconcord.org](mailto:lorna.villa@cityofconcord.org)**

**8. BOARD CONSIDERATIONS AND ANNOUNCEMENTS – Board Member Shelby asked about City regulations on abandoned/vacant homes.**

**9. STAFF ANNOUNCEMENTS – F. Abejo discussed tentative agenda for upcoming meetings.**

**10. ADJOURNMENT – 6:50 p.m.**

Next Meeting: Regular Meeting  
Date: 7/8/21