

**City of Concord
FY 2020/21 Action Plan**

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

During the five-year Plan period, the City expects to receive approximately \$1,000,000 annually in CDBG funding, for a five-year total of approximately \$5 million. CDBG funds are used by the City for affordable housing, homeless services, non-housing community development activities and administrative costs. The table below provides a breakdown of these anticipated resources which are based on FY 2020/21 allocations.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,059,849	1,023	56,098	1,116,970	4,000,000	Anticipated amount available to City based on FY 2020/21 funding.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	50,000	0	0	50,000	250,000	The City will allocate Revolving Loan funds for housing administration and for grants and loans to low-income homeowners as part of the Housing Rehabilitation Loan and Grant program.
Other	public - local	Other	216,000	0	0	216,000	400,000	Child Care Developer Fees (CCDF): The City collects a fee equal to 0.5 percent of the development cost of a project at the time of issuance of the certificates of occupancy for the purpose of funding the activities of the Concord Child Care Program. The program provides grants for direct and indirect child care services, including the provision of child care subsidies or benefits for working parents, start-up costs for child care programs, upgrades to the quality of child care services provided, and public education and advocacy to encourage employer-related child care.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City requires a 20% match for all projects receiving CDBG or Child Care Developer Fee funds which typically includes other federal, state or local public and/or private funds. CDBG funds are coupled with local and private funds, allowing projects to compete for additional funding provided by tax credits, bonds, and state financing programs. An investment by the City makes projects more competitive in various funding competitions. All sources and types of funds are more limited due to the current economic climate and the demise of statewide redevelopment tax-increment funds. The City will continue to search for additional sources of funding from local, state, federal, and private sources in order to develop and deliver efficient and cost effective projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publically owned land in Concord that may be used to address identified needs

Discussion

The City of Concord will utilize funds from the FY 2019/20 entitlement grant and unspent funds from past year's CDBG grant, as well as Child Care Developer Fees and Program Income, to provide services to further the well-being of the City's most at-risk residents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AH-1 Existing Housing Stock	2020	2025	Affordable Housing	City of Concord	Affordable Housing	CDBG: \$405,000 Revolving Loan Fund: \$50,000	Homeowner Housing Rehabilitated: 25 Household Housing Unit
2	H-1 Emergency Shelter and Homeless Related Svcs	2020	2025	Homeless	City of Concord	Homelessness	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Homeless Person Overnight Shelter: 10 Persons Assisted
3	CD-1 General Public Services	2020	2025	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$47,500	Public service activities other than Low/Moderate Income Housing Benefit: 8600 Persons Assisted
4	CD-2 Non-Homeless Special Needs Population	2020	2025	Non-Homeless Special Needs	City of Concord	Non-Housing Community Development	CDBG: \$77,500	Public service activities other than Low/Moderate Income Housing Benefit: 900 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	CD-3 Youth	2020	2025		City of Concord	Non-Housing Community Development	Child Care Developer Fees: \$130,000	Public service activities other than Low/Moderate Income Housing Benefit: 1300 Persons Assisted
6	CD-4 Fair Housing	2020	2025	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
7	CD-5 Economic Development	2020	2025	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$40,000 Child Care Developer Fees: \$50,000	Jobs created/retained: 5 Jobs Businesses assisted: 30 Businesses Assisted
8	CD-6 Infrastructure/Public Facilities	2020	2025	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$300,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8000 Persons Assisted
9	CD-7 Administration	2020	2025	Administration	City of Concord	Administration	CDBG: \$211,969 Child Care Developer Fees: \$20,000	Other: 1 Other

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	AH-1 Existing Housing Stock
	Goal Description	Maintain and preserve existing housing for low-income homeowners through rehabilitation activities.
2	Goal Name	H-1 Emergency Shelter and Homeless Related Svcs
	Goal Description	Further “Housing First” approach to ending homelessness by supporting emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability. Expand existing homeless services including outreach efforts in the places where the homeless congregate and day program services.
3	Goal Name	CD-1 General Public Services
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.
4	Goal Name	CD-2 Non-Homeless Special Needs Population
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, disabled persons, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults and migrant farmworkers.
5	Goal Name	CD-3 Youth
	Goal Description	Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood.

6	Goal Name	CD-4 Fair Housing
	Goal Description	Continue to promote fair housing activities and affirmatively further fair housing.
7	Goal Name	CD-5 Economic Development
	Goal Description	Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.
8	Goal Name	CD-6 Infrastructure/Public Facilities
	Goal Description	Maintain quality public facilities and adequate infrastructure and ensure access to public facilities for the disabled; Remove barriers to the safe travel of persons with disabilities and enhance public safety and accessibility; Provide or improve access to facilities for disabled persons.
9	Goal Name	CD-7 Administration
	Goal Description	<p>Support the development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. Strategies include:</p> <ul style="list-style-type: none"> • To continue the collaborative administration with the other Consortia jurisdictions for the City’s community development and affordable housing programs undertaken under this Strategic Plan. This effort will include common policies and procedures for requests for the use of funds, Subrecipient reporting, record-keeping, and monitoring. • The City will also cooperatively further the efforts of the Contra Costa Council on Homelessness (CCCH).

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City will prioritize the use of its CDBG funding to meet the priority needs of the City as noted in the 2020/25 Consolidated Plan, including services to the homeless and special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS.

#	Project Name
1	ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services
2	Court Appointed Special Advocates (CASA)-Children at Risk
3	CORE-Coordinated Outreach, Referral, and Engagement Program
4	Contra Costa Crisis Center - 211 Contra Costa
5	Monument Crisis Center Critical Safety Net Resources
6	Contra Costa Senior Legal Services - Legal Services for Seniors
7	Food Bank of Contra Costa and Solano Food Distribution Program
8	Ombudsman Services of Contra Costa
9	STAND! For Families Free of Violence - Rollie Mullen Center Emergency Shelter
10	Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels
11	ECHO - Tenant/Landlord Counseling & Legal Services
12	Interfaith Council - Winter Nights Emergency Family Shelter
13	Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition
14	Contra Costa Family Justice Alliance- Family Justice Navigation Program
15	Monument Impact - Emerging Business Support
16	Opportunity Junction - Healthcare Career Pathway
17	City Housing Conservation Program - Loans & Grants
18	City Housing Administration
19	Mt. Diablo School District - CARES After School Program
20	CC Child Care Council - Road to Success
21	Bay Area Crisis Nursery
22	CDBG Administration
23	City Child Care Developer Fee (CCDF) Administration
24	City Engineering - ADA Transition Plan

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Given that the homeless and special needs populations have various obstacles to accessing housing and community services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

AP-38 Project Summary
Project Summary Information

1	Project Name	ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services
	Target Area	City of Concord
	Goals Supported	CD-4 Fair Housing
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	ECHO is a HUD-approved housing counseling agency, and satisfies the HUD definition of Fair Housing Enforcement Organization (FHO) and Qualified Fair Housing Enforcement Organization (QFHO). ECHO will affirmatively further fair housing by addressing discrimination in Concord; assist and educate residents who allege discrimination, conduct a systemic audit to uncover hidden discrimination, and provide training to owners and managers. (LMC/05J)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	25 families will receive Fair Housing services.
	Location Description	Main Office: 770 A St, Hayward, California. Services are provided by phone and at various locations throughout the County.
Planned Activities	ECHO's Fair Housing Services will assist Concord tenants and landlords who require information regarding fair housing and discrimination, or complainants who allege discrimination based on federal, state, and local protected classes including race, color, religion, national origin, age, sex, familial status, marital status, sexual orientation, gender, mental or physical disability.	
2	Project Name	Court Appointed Special Advocates (CASA)-Children at Risk
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,000
	Description	CASA provides trained volunteers who advocate for the needs of abused and neglected children who are wards of the county's juvenile dependency court. (LMC/05N)

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	25 children will receive services.
	Location Description	Main Office: 2151 Salvio Street Ste 295, Concord, California
	Planned Activities	Trained volunteers will provide advocacy, mentoring and representation services to abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.
3	Project Name	CORE-Coordinated Outreach, Referral, and Engagement Program
	Target Area	City of Concord
	Goals Supported	H-1 Emergency Shelter and Homeless Related Svcs
	Needs Addressed	Homelessness
	Funding	CDBG: \$12,500
	Description	A team of two outreach workers will deliver services to homeless individuals in encampments and on the streets, completing housing and service assessments and providing basic needs supplies such as socks, hygiene kits and emergency food. (LMC/05)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 homeless residents will receive services.
	Location Description	Services are provided where homeless individuals congregate including on the streets, in parks and along waterways.
	Planned Activities	A team of two outreach workers will deliver services to homeless individuals in encampments and on the streets, completing housing and service assessments and providing basic needs supplies such as socks, hygiene kits and emergency food. Teams will assist with the completion and submission of MediCal, CalFresh, and/or SSI applications and will link individuals to shelter and day centers.

4	Project Name	Contra Costa Crisis Center - 211 Contra Costa
	Target Area	City of Concord
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500
	Description	The homeless hotline and 211 information and referral line helps children, teens, adults and seniors access local health and social services 24 hours per day, 365 days per year. Resource information, motel vouchers and free, personal voice mail boxes are provided to homeless people allowing them to connect with services, get emergency needs met and help them begin to develop self-sufficiency. (LMC/05)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,000 homeless and special needs residents will receive assistance.
	Location Description	307 Lennon Lane Walnut Creek, CA 94598
	Planned Activities	Trained counselors will provide immediate crisis mental health/suicide intervention services by phone 24 hours a day and will provide immediate information and referral services to persons who are presumed beneficiaries, including homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS.
5	Project Name	Monument Crisis Center Critical Safety Net Resources
	Target Area	City of Concord
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500
	Description	The Monument Crisis Center provides crisis assistance, nutritious food, information, referrals, education and support to extremely low income families, children, teens, seniors and homeless in Central Contra Costa County. (LMC/05)

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1,500 homeless and low-income individuals will receive services.
	Location Description	1990 Market St, Concord, CA 94520
	Planned Activities	The Monument Crisis Center offers wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court mandated community service programs, on site legal and crisis support services.
6	Project Name	Contra Costa Senior Legal Services - Legal Services for Seniors
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$11,000
	Description	Contra Costa Senior Legal Services provides vital legal assistance to residents of the County aged 62 and over in areas such as eviction defense, protection from elder abuse and consumer debt.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 seniors will receive legal services.
	Location Description	2702 Clayton Rd., Ste. 202 Concord CA 94519
	Planned Activities	Contra Costa Senior Legal Services provides services essential to the health and well-being of older residents of Concord to help them stay housed and to protect against elder abuse and unscrupulous consumer debt practices.
7	Project Name	Food Bank of Contra Costa and Solano Food Distribution Program
	Target Area	City of Concord

	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500
	Description	Collect, store and distribute nutritious food to eligible low income households through three direct distribution programs: Food for Children, Brown Bag for Seniors and the Food Assistance program. (LMC/05W)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	5,000 Low-to-moderate income individuals will receive nutritious food
	Location Description	Main Office/Warehouse: 4010 Nelson Avenue, Concord, California 94520. Food is distributed at various sites throughout the City.
	Planned Activities	Operate a year-round food program which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Brown Bag for Seniors, and Food Assistance program.
8	Project Name	Ombudsman Services of Contra Costa
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations. (LMC/05A)
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	150 frail elderly and disabled residents will receive advocacy services.
	Location Description	Services will be provided in long term care facilities throughout the City.
	Planned Activities	Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulation
9	Project Name	STAND! For Families Free of Violence - Rollie Mullen Center Emergency Shelter
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500
	Description	The Rollie Mullen Center emergency shelter provides 24 beds to women and children fleeing violent relationships at no cost for up to 3 months. (LMC/05G)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	25 persons (10 women and their children) will receive emergency shelter and support services.
	Location Description	Shelter is located in an undisclosed location.
	Planned Activities	STAND!'s Rollie Mullen Center will provide emergency shelter to 10 women and their children fleeing life-threatening violent relationships at no cost for up to 3 months. The shelter provides clients with access to comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, child care, housing referrals, and evidence-based counseling to aid in transitioning clients toward independence.
10	Project Name	Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels

	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Meals On Wheels delivers nutritious meals to frail, home bound seniors living in Concord to help them to live at home in safety, in comfort, and with dignity for as long as they can. Clients are over 62, home bound, and are unable to shop and/or prepare meals for themselves. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers. (LMC/05A)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	150 seniors will receive a hot, nutritious lunch delivered to their home.
	Location Description	Main Office: 1300 Civic Dr, Walnut Creek, California 94596. Meals are delivered to seniors homes throughout the City
	Planned Activities	Deliver nutritious meals to frail, home-bound seniors to help them to live at home in safety, in comfort, and with dignity for as long as they can.
11	Project Name	ECHO - Tenant/Landlord Counseling & Legal Services
	Target Area	City of Concord
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide landlord/tenant counseling services and/or legal services to Concord tenants and landlords on their rights and responsibilities under federal, state and local housing laws. (LMC/05K)
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	100 low-to-moderate income Concord residents will receive Tenant/Landlord Services.
	Location Description	Main Office: 770 A St, Hayward, California. Services are provided by phone and at various locations throughout the County.
	Planned Activities	Concord residents will have access to Tenant/Landlord counseling services, as well as access to community activities throughout the year. Legal advice and representation will be provided for housing issues that cannot be resolved through counseling.
12	Project Name	Interfaith Council - Winter Nights Emergency Family Shelter
	Target Area	City of Concord
	Goals Supported	H-1 Emergency Shelter and Homeless Related Svcs
	Needs Addressed	Homelessness
	Funding	CDBG: \$12,500
	Description	The project will provide rotating emergency shelter for homeless adults and their children. (LMC/05)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Program will serve 10 homeless adults and children.
	Location Description	The shelter is located at various churches throughout the County on a two-week rotation.
	Planned Activities	The project, which rotates to different churches for two week periods, will provide emergency shelter, food, tutoring, transportation, case management and housing placement assistance to homeless families from October through May each year.
13	Project Name	Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development

	Funding	CDBG: \$10,000
	Description	The Senior Nutrition/CC Cafes Program serves hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center. In addition to providing a balanced, nutritious meal, which may be the only one of the day for some participants, the Cafe experience connects seniors with their peers and with volunteers in the community to reduce isolation. (LMC/05A)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 seniors age 62 and over will receive a hot, nutritious lunch.
	Location Description	Concord Senior Center 2727 Parkside Circle Concord, California
	Planned Activities	The Senior Nutrition/CC Cafes Program will serve hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center.
14	Project Name	Contra Costa Family Justice Alliance- Family Justice Navigation Program
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,000
	Description	Provide navigation services to victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250 victims of domestic violence, sexual assault, child abuse, elder abuse, and human trafficking will receive services.
	Location Description	2151 Salvio Street, Suite 201, Concord, CA 94520
	Planned Activities	Navigation services will be provided to victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking guide them to safety, self-sufficiency and empowerment.
	Project Name	Monument Impact - Emerging Business Support

15	Target Area	City of Concord
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$20,000
	Description	Program will provide individualized advising to low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing a microenterprise. (LMC/18C)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 low-to-moderate income individuals will receive individual advising.
	Location Description	2699 Monument Blvd. Suite G Concord, California 94520
	Planned Activities	Assist low-income individuals to achieve self-sufficiency by starting and/or growing a microenterprise. The project will support existing and emerging businesses to qualify for and/or secure a business license.
16	Project Name	Opportunity Junction - Healthcare Career Pathway
	Target Area	City of Concord
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$20,000
	Description	The Healthcare Career Pathway program equips low-income job seekers to enter the healthcare workforce as Certified Nursing Assistants and build stable careers while providing critical patient care to the low-income, aging population.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	5 people will enter the healthcare workforce as Certified Nursing Assistants.

	Location Description	Office: 3102 Delta Fair Blvd. , Antioch, CA 94509 Instructional site: Mt. Diablo Adult Education, 1266 San Carlos Avenue, Concord, CA 94518 Clinical sites: San Miguel Villa, 1050 San Miguel Rd, Concord, CA 94518 and Tampico Terrace, 130 Tampico, Walnut Creek, CA 94598
	Planned Activities	The program combines training needed for Certified Nursing Assistant certification with life skills, case management, career skills, job placement, and long-term follow-up.
17	Project Name	City Housing Conservation Program - Loans & Grants
	Target Area	City of Concord
	Goals Supported	AH-1 Existing Housing Stock
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$275,000 Revolving Loan Fund: \$50,000
	Description	Program assists Low and Moderate income Concord homeowners with loans and grants to rehabilitate their single family or mobile homes and address emergency, weatherization, security, handicap accessibility and other issues. (LMH/14A)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	25 low- to moderate-income owner-occupied households will receive grants or loans to preserve the City's existing housing stock.
	Location Description	Repairs are done at the homes of low-income residents throughout the City.
Planned Activities	The City's Housing Conservation Program will provide grants and loans for home repairs to low-income homeowners of single family homes and mobile homes. The program provides home repair loans, emergency repair and accessibility grants, weatherization and home security grants for seniors and lead-based paint abatement grants.	
18	Project Name	City Housing Administration
	Target Area	City of Concord
	Goals Supported	AH-1 Existing Housing Stock
	Needs Addressed	Affordable Housing

	Funding	CDBG: \$130,000
	Description	Project provides funding for administration of the portion of the housing rehabilitation program that is CDBG eligible, including City of Concord and Hello Housing staff time to administer the program and costs of loan processing, inspections, etc. Hello Housing will administer the program including application review and approval, completion of contracts and loan documents and construction management. City staff will have oversight of the program including outreach to homeowners, final approval of loans, processing of payments to contractors and tracking expenditures for accuracy and appropriateness. (14H)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	25 low-to moderate income owner-occupied households will receive assistance with loans or grants to preserve the City's housing stock
	Location Description	City Offices: 1950 Parkside Drive Concord, California 94519 Habitat for Humanity Offices: 2619 Broadway, Oakland, CA, 94612
	Planned Activities	This project will administer CDBG funds for the housing rehabilitation grant and loan program in a manner that is fiscally responsible and that ensures compliance with all applicable Federal rules and regulations. The City will work with Habitat for Humanity to administer the program.
19	Project Name	Mt. Diablo School District - CARES After School Program
	Target Area	City of Concord
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	Child Care Developer Fees: \$50,000
	Description	The CARES Program provides comprehensive, on-site after school programs to approximately 1250 students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods. (LMC/05D)
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	1250 children and their families will benefit from on-site, after school programs.
	Location Description	Services will be provided at five elementary schools and two middle-schools in Concord.
	Planned Activities	The CARES Program will provide comprehensive, on-site after school programs to provide services to students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods, including academic support and intervention, arts and enrichment, health and nutrition education, sports and fitness activities, leadership and youth development and family events
20	Project Name	CC Child Care Council - Road to Success
	Target Area	City of Concord
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	Child Care Developer Fees: \$50,000
	Description	The project will recruit, train and support very low-income, low-income and moderate-income residents who desire to start and maintain stable microenterprises as they become successful licensed family child care providers. (LMC/18C)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20 Concord residents will receive assistance in starting or maintaining a home-based family child care business.
	Location Description	1035 Detroit Ave Ste 200, Concord, California 94518
	Planned Activities	The program will provide microenterprise assistance to very low-income, low-income and moderate-income Concord residents who want to maintain or start stable small businesses as licensed home-based family child care providers.
	Project Name	Bay Area Crisis Nursery

21	Target Area	City of Concord
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	Child Care Developer Fees: \$80,000
	Description	The Crisis Nursery provides short-term residential/shelter services and emergency childcare for children ages birth through five years.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	50 families will receive emergency childcare services.
	Location Description	1506 Mendocino Dr, Concord, CA 94521
	Planned Activities	The Bay Area Crisis Nursery provides emergency residential/shelter services and childcare for young children birth through 5 years, as well as emergency childcare and residential/shelter services for children living in families who identify as experiencing a crisis or parental stress, are at-risk of child abuse or neglect, or who have been previously abused or neglected and have been reunited with natural family.
22	Project Name	CDBG Administration
	Target Area	City of Concord
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	CDBG: \$211,969
	Description	Project administers CDBG entitlement grant program and ensures compliance with all applicable rules and regulations. (21A)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Through the administration of CDBG funds, City staff will ensure essential services are provided to residents throughout Concord.
	Location Description	City Offices: 1950 Parkside Drive Concord, California 94519

	Planned Activities	City of Concord will administer CDBG entitlement grant program in a fiscally responsible manner and will ensure compliance with all applicable Federal rules and regulations.
23	Project Name	City Child Care Developer Fee (CCDF) Administration
	Target Area	City of Concord
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	Child Care Developer Fees: \$36,000
	Description	Project administers CCDF program and ensures compliance with all local rules and regulations. (21A)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	CCDF will administer funds for a children’s after school program that serves 1,250 students and an economic development project that provides support to 20 in-home child care providers and emergency child care center that provides services to 50 families.
	Location Description	City Offices: 1950 Parkside Drive, Concord, California 94519
	Planned Activities	City of Concord will administer the CCDF program in a fiscally responsible manner and will ensure compliance with all applicable local rules and regulations.
24	Project Name	City Engineering - ADA Transition Plan
	Target Area	City of Concord
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$300,000
	Description	Program installs curb ramps that provide access to sidewalks and public transportation and constructs/replaces sidewalks throughout the City where gaps and uplifted sidewalks create barriers for the mobility impaired. (LMC/03L)
	Target Date	6/30/2021

Estimate the number and type of families that will benefit from the proposed activities	8,000 mobility impaired residents will have safe access to sidewalks and businesses.
Location Description	Various locations throughout the City
Planned Activities	This project will implement portions of the City’s ADA transition plan by removing barriers, constructing sidewalks and installing curb ramps.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

City of Concord - Citywide

Geographic Distribution

Target Area	Percentage of Funds
City of Concord	100

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Concord does not allocate funds on a geographic basis. The City will prioritize the use of its CDBG funding for the conservation of affordable housing for low-income households and to address homelessness. Infrastructure improvements will be focused on those city-wide barrier removal priorities noted in the City's ADA Transition Plan. Investments in public facilities and services serving the homeless, special needs populations and low to moderate income persons will be made by allocating funds to local organizations that provide services to low-income households throughout the City.

Discussion

CDBG Funds are allocated throughout the City of Concord to respond to priority needs.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Priority is assigned based on the level of need that is demonstrated by the data that has been collected during the preparation of the Plan, the information gathered during the consultation and citizen participation process and the availability of resources to address these needs. Based on all of these components, affordable housing, homelessness, non-housing community development needs and grant administration are all considered “high” priorities.

Actions planned to address obstacles to meeting underserved needs

Special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS live throughout the City. Given that these special needs populations have various obstacles to accessing housing and various services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

Concord addresses the needs of children by funding various programs that assist low-income families, such as the Monument Crisis Center and the Food Bank. In addition, the City provides Child Care Developer Fees to the Mt. Diablo School District CARES After School program to provide after school activities that include sports, arts and crafts and healthy eating. This program provides on-site after-school care to 1,200 children at five elementary and two middle schools.

The City also supports services that assist the homeless with accessing food, shelter, benefits and permanent housing. The CORE Outreach Team delivers services to homeless individuals in encampments and on the streets, providing basic needs supplies and connecting people to local services and housing.

Actions planned to foster and maintain affordable housing

In June, 2017, in an effort to curb the rising cost of rental housing in the City, the Concord City Council approved an ordinance that established the Residential Rent Review Program and the Rent Review Panel. The ordinance requires that a notice of availability of the program must accompany any rent increase letter or lease/rental agreement provided to tenants. Any tenant who receives an increase in excess of 10% in a twelve month period may request conciliation and mediation services through the City’s program administrator, ECHO Housing. After learning of the ordinance most landlords have issued increases below the 10% maximum, helping to maintain the affordability of rental housing to Concord residents. In order to explore additional programs and policies related to rental housing and displacement prevention, in 2019, the City established an Ad Hoc Committee on Rental Housing. The Committee met to discuss the local housing market and recommend policy to address issues such as

affordability, availability, and tenant evictions. City Council has since directed staff to draft an ordinance that incorporates stronger relocation benefits for tenants, minimum lease terms of 12 months, and a potential rent registry. These policies would go beyond those mandated by the State.

In 2018, the City of Concord released a notice of funding availability for \$14 million in affordable housing funds to partially finance an acquisition/rehabilitation or a new affordable housing development. In 2019, the City allocated a total of \$7.8 million to Resources for Community Development for the construction of 62 new housing units affordable to extremely low- to low-income households. The project will serve families, people with disabilities and veterans for a duration of at least 57 years. Furthermore, during the period of 2015-2018, the City allocated a total of \$2.9 million for the substantial rehabilitation of 191 extremely low- to low-income units across three properties in Concord, ensuring their affordability for at least an additional 55 years.

Additionally, in October 2019, the City was awarded \$310,000 in State Senate Bill 2 Planning Grants Program funds to encourage the construction of Accessory Dwelling Units (“ADUs”) in Concord by offering pre-approved architectural plans to the public and a streamlined approval process through the City's Planning Division. The Plans are projected to decrease the cost associated with building ADUs, and will result in three times as many ADU building permits being issued in Concord.

The Concord Naval Base Reuse Project includes a total of up to 13,000 housing units over a 30-year time horizon. As part of the commitment within the Area Plan adopted in 2012, 25 percent of the units are planned to be affordable to low income households. The land use program for Phase One, with an anticipated timing for construction of 2023 – 2032, reflects 1,101 housing units that are affordable, consistent with the 25% project requirement for affordable housing. Such housing will occur through scattered sites, with proximate access to transit, and be spread throughout the development phases of the Specific Plan.

Actions planned to reduce lead-based paint hazards

Lead-based paint management and abatement has been incorporated into the City of Concord’s Home Rehabilitation Loan and Grant Program. Lead-based paint abatement grants up to \$22,500 are provided to low-income homeowners (households earning at or below 80% of the Area Median Income [AMI]). The City requires that recipients of funds from the Housing Rehabilitation Loan and Grant program sign HUD’s Notification for Lead Based Paint and that any abatement required be included in the home’s repairs.

Actions planned to reduce the number of poverty-level families

Concord employs a variety of strategies to help alleviate poverty in the City, including efforts to stimulate economic growth and job opportunities, and to provide residents with the skills and abilities required to take advantage of those opportunities. The City uses a portion of its CDBG funding to provide grants to non-profit agencies to operate the Public Services programs that serve the homeless

and address fair housing issues in the community, which directly impact poverty-level individuals. Concord also funds economic development activities designed to support low-income individuals in achieving self-sufficiency through starting and/or growing micro-enterprises. The City, through its various departments, provides services and supports programs that promote personal responsibility, independence and self-sufficiency.

Actions planned to develop institutional structure

The Contra Costa County Consortium was formed by the County of Contra Costa and the cities of Antioch, Concord, Pittsburg and Walnut Creek to develop a collaborative approach to administering and implementing the goals and objectives of their respective CDBG programs. The Consortium members coordinate Consolidated Planning efforts and have developed a streamlined process for applying for CDBG/HOME/ESG funds that allows applicants to complete one application for multiple jurisdictions and, once funded, complete one periodic performance report for all funding jurisdictions. This joint effort has eased the administrative burden for Subrecipients and allows jurisdictions to easily share information. Furthermore, the Consortia established a multiple-year funding cycle that has greatly reduced the time spent on completing and reviewing applications for both Subrecipients and CDBG/HOME staff respectively.

Each entitlement jurisdiction in the Consortia completes its own annual planning and allocation process, including preparation and completion of its annual Action Plan, as well as its Consolidated Annual Performance Evaluation Report (CAPER). These planning efforts have a high degree of coordination with Consortium members working together to closely align CDBG allocations, helping to maximize funding and to ensure collaboration between agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

The majority of the City's goals and objectives within the Consolidated Plan and Annual Action Plan are met through activities that are carried out by Subrecipients that are primarily public and private agencies within the County, including non-profit organizations. There is ongoing concern about the long-term capacity of the non-profit community during these severe budgetary times and their ability to comply with often complex federal regulations and requirements in implementing federally funded programs. Concord will continue to support these agencies by providing technical assistance, helping to establish collaboration between agencies and with funding, when possible

Discussion

The City of Concord works closely with public and private affordable housing providers as well Contra Costa County's Public Health, Behavioral Health and Homeless Services departments to coordinate the allocation of funds to best meet the needs of the City's most at risk residents. CDBG funds are distributed to programs that provide services to persons with physical, developmental, substance abuse

and mental health issues. This coordination leverages CDBG funds to maximize their impact.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in AP-35 of the Action Plan. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	35,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	35,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

Discussion

In Fiscal Year 2019/20, the City received approximately \$35,000 in program income. Of this amount, \$1,023 has been allocated to Public Services for FY 2020/21. The City does not have a Section 108 project or urban renewal settlements. No funds have been returned as a result of ineligible activities, excessive draws, or ineligible expenditures. The City does not have float-funded activities.

The City has not identified any urgent needs as part of the consolidated planning process or for this Action Plan.

The City estimates that CDBG funds will be used to benefit a minimum of 90% low and moderate income persons