

COMMITTEE MEMBERS

Timothy A. McGallian, Chair
Dominic D. Aliano, Member

Civic Center
1950 Parkside Drive
Concord, CA 94519
www.cityofconcord.org



**ANNOTATED AGENDA
Special Meeting of the
Policy Development &
Internal Operations
Committee**

Monday,
February 24, 2020

5:30 p.m.

Permit Center
Conference Room
Wing D
1950 Parkside Drive

AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. **ROLL CALL:** *All Present*
2. **PUBLIC COMMENT PERIOD:** *None*
3. **REPORTS**

- a. Considering the process and criteria for reviewing and approving cannabis retailer license applications to form a recommendation to the City Council.
Report by Karan Reid, Director of Finance and Coleman Frick, Senior Planner.

CEQA: Not a project under Public Resources Code 21065, Guidelines Sections 15060(c)(2), 15061(b)(3), or 15378; in the alternative, CEQA does not apply under Business and Professions Code Section 26055(h).

ACTION: *The Committee provided the following comments to be included into the selection criteria for cannabis retailer licenses and considered by the full Council:*

- *Simplify the initial step of the application process to reduce the costs for applicants by requiring more detailed information on the safety and security plans after being selected by the Council to apply for a license.*
- *Allow individual deposit amounts at the various stages of the application process, rather than one large amount upfront.*

- *Allow up to three Letters of Intent per property on a first come, first serve basis.*
- *Add a warning in the narrative of the Request for Proposals (RFP) indicating the City Council may adopt a prohibition on the retail sale of vaping products.*
- *Require proof of General Liability insurance as part of the application process for a City Cannabis License and not as part of the submittal in response to the RFP.*
- *A cursory background check for each owner would only be required as part of the initial submittal in response to the RFP and a full background check would be required toward the end of the process.*
- *Increase the weight of scoring on the depth of diversity within the business under the Labor & Enterprise Plan.*
- *Increase the weight of scoring for a business owner who lives in the City of Concord under the Labor & Enterprise Plan.*
- *Interested in establishing a minimum community benefit, if possible, but understand the community benefit may have to be proposed by the applicant for evaluation.*

The Committee also recommended the full Council consider as part of the Cannabis Ordinance, the following:

- *Microbusinesses be included in the competitive selection process;*
- *Increase the number of allowed microbusiness licenses; and*
- *Storefront retail to be included as an allowed use as part a microbusiness.*

4. ADJOURNMENT: 7:26 p.m.

Next Meeting: Regular Meeting

Date: 3/11/2020 5:30 p.m.

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Distribution: City Council
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