



2022 Gift and Craft Fair

Saturday, December 3, 2022

10 a.m.-3 p.m.

Concord Senior Center

2727 Parkside Circle, Concord

Vendor Fee: \$45

Business Name: _____

Contact Name: _____

Address: _____

Phone #: _____ Email: _____

Website/Facebook/ IG: _____

Type of Products: _____ Fine Art _____ Jewelry _____ Crafts _____ Clothing _____ Holiday
_____ Handcrafted _____ Wood Works _____ Personal Care _____ Candles _____ Other

List ALL products that will be on display at your booth. Provide detailed descriptions.

Price Ranges: \$ _____

To help market your goods, please submit photographs of your goods or display with your application via email and make sure they are in a pdf or jpeg format. Email: concordsc@cityofconcord.org

Please mark if your booth requires _____ wall space or _____ Electrical Outlet (both are not guaranteed). Please bring an extension cord.

How will you help market the event? _____

Gift & Craft Fair Guidelines:

- Set up will begin at 8:30 a.m.
- Vendors must be ready to sell by 10 a.m.
- One 5' table and 2 chairs will be provided for you. You may not expand your vendor space by adding additional tables. If you need more space, please purchase an additional vendor space.
- Vendors must stay for the entire event.
- You may not take down your booth until 2 p.m. and your take down **must** be completed by 4 p.m.
- WiFi is available on-site.
- All money and reporting of taxes are the sole responsibility of the vendor.
- No refund of fees.

To create diversity in the goods sold, all Vendor Applications will be reviewed. Staff will inform you if your application has been accepted and will provide you with further registration and event information.



To submit your application: By email: concordsc@cityofconcord.org , In person: 2727 Parkside Circle, Concord, CA 94519, Monday-Friday, 9 a.m.-4 p.m. or Online: concordreg.org, Activity #120820. Please call (925) 671-3320 if you have questions.