



PARKS & RECREATION DEPARTMENT - Sports Facility Use Application

Submit To: sports@cityofconcord.org;
(Please provide separate application for each location/park.)

ORGANIZATION INFORMATION

Organization				Website			
Address			City		State		Zip
Organization Phone #			Email				
Authorized Agent 1				Authorized Agent 2			
First Name		Last Name		First Name		Last Name	
Phone		Birthdate		Phone		Birthdate	
Email				Email			
Address				Address			
City		State	Zip	City		State	Zip

Facility Use Applications, Permits and changes are to be signed and approved by an Authorized Agent listed with this application.

USE DETAILS

Event/Team		Age Group	<input type="checkbox"/> Youth <input type="checkbox"/> Adult	League Play/Practice Tournament	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is money being collected, in any way, for your event?		Admission/Ticket Sales	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, amount charged?	Per person	\$
		Participation Fees	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, amount charged?	Per team	\$
					Per person	\$
					Per team	\$

Activity/Sport			
<input type="checkbox"/> Soccer <input type="checkbox"/> Baseball <input type="checkbox"/> Fast Pitch <input type="checkbox"/> Slowpitch <input type="checkbox"/> Pickleball <input type="checkbox"/> Tennis <input type="checkbox"/> Lacrosse <input type="checkbox"/> Bocce <input type="checkbox"/> Other _____	Cambridge Park Concord Community Park Daniel E. Boatwright Fields El Dorado Middle School Highlands Park	Hillcrest Park John F. Baldwin Park Krueger Fields Meadow Homes Park Newhall Park	Westwood Elementary Willow Pass Park Ygnacio Valley Park Other _____
		Field Number/Designation(s) (if applicable)	Small Large Field Number(s) _____ Court Number(s) _____
Note: not all parks have multiple fields/facilities			

Use Start Date		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Use End Date		Start	Start	Start	Start	Start	Start	Start
Use Skip Dates		End	End	End	End	End	End	End

LIABILITY INSURANCE REQUIREMENTS

- Certificate of Insurance and Endorsement** naming the *City of Concord, its officers, officials, agents, employees and volunteers as additional insured* is required for all permitted facility use.
- Limits of Coverage:** Bodily Injury: \$1,000,000 per occurrence / \$2,000,000 aggregate; Property Damage: \$1,000,000 per occurrence; Personal Injury: \$1,000,000 per occurrence
- Certificate Holder** is: City of Concord, 1950 Parkside Drive, Concord, CA 94519
- The coverage must be primary insurance as to the City of Concord. Companies issuing such policies shall be liable up to the total amount of liability without right of contribution from the City of Concord or its insurers.

Office Use Only

Date Received		Facility Assigned		Permit #		Date Issued	
Insurance Expires			Payment Due Dates				
Additional Details							